Dunn County Department of Human Services

808 Main Street, P.O. Box 470
Menomonie, WI 54751
(715) 232-1116; FAX (715) 232-5987
ADRC & Services: (715) 232-4006

401 Technology Drive
Menomonie, WI 54751
(715) 232-7360; FAX (715) 233-0322

COMPLAINT FORM

In the interest of resolving your concern, please complete this form. Attach additional pages, if necessary. *If you would like help filling out the form, please let us know.*

Does your concern relate to the denial, reduction, or termination of benefits such as:

- ☐ W/2
- ☐ Medicaid
- ☐ Child Care
- ☐ Food Stamps
- ☐ Fuel Assistance
- ☐ Other: please identify _____

(Note: You may also file a Request for a Fair Hearing with the Division of Hearings and Appeals. The agency has copies of the Request form.)

Does your concern relate to the denial, reduction, or termination of General Relief?

☐ Yes ☐ No

Does your concern relate to the denial, reduction, or termination of services such as:

- ☐ ADRC Services
- ☐ Aging Services
- ☐ Disability Services
- ☐ Alcohol or Other Drug Abuse Services
- ☐ Mental Health Services
- ☐ Certification/Licensing
- ☐ Adult or Child Protection Services
- ☐ Court Related Services
- ☐ Kinship Care
- ☐ Other Services to You or Your Family: please identify _____

Does your concern relate to the timeliness of any of the above benefits or services? ☐ Yes ☐ No

Does your concern relate to staff from this Department? ☐ Yes ☐ No If yes, please identify: _____
_____ Have you talked to that person? ☐ Yes ☐ No

Does your concern relate to staff from another Department/business? ☐ Yes ☐ No If yes, please identify:
_____ Have you talked to that person? ☐ Yes ☐ No

Please describe your complaint: _____
_____
_____

Where did this happen: _____
When did this happen: _____
What do you want the Department to do in response to your concern: _____
_____

Name: _____ Date: _____

Address: _____ Phone: _____

Name, address, phone number and relationship of person completing form (if different): _____
_____

Mail or deliver to the Department of Human Services at 808 Main Street, PO Box 470, Menomonie, WI 54751

Equal Opportunity in Services & Employment