



3001 US Hwy 12 E, Suite 225
Menomonie, WI 54751
Phone: (715) 232-2429
Fax: (715) 232-1324
admin@co.dunn.wi.us

COMMITTEE ON ADMINISTRATION AGENDA

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **Committee on Administration** of the Dunn County Board of Supervisors will be held on **Thursday, April 24, 2025 at 3:00 pm** in **Room 60**, at the **Dunn County Government Center**, 3001 US Hwy 12 East, Menomonie WI 54751. A video recording of the meeting will be available for subsequent viewing on the Dunn County YouTube channel at the following link: <https://www.youtube.com/@dunncounty1854>

Persons wishing to provide public comment may submit written comments by sending an email beforehand to publiccomment@co.dunn.wi.us. Items of business to be discussed or acted upon at this meeting are listed below:

AGENDA

1. Call to Order
2. Call of the Roll
3. Approval of Meeting Minutes from March 27, 2025
4. Public Comments
5. Staff Reports: Administration, Human Resources, Criminal Justice Collaboration, Treasurer, and IT, Corporation Counsel and County Clerk.
 - a. Finance will review 1st Quarter Internal Purchase Card Audit Results;
6. Consideration of Actions to be taken by the Committee on Administration:
 - A. Review of Vouchers from 03/01/2023 to 03/31/2025
 - B. Approval of Financial Policies: Cash Receipt Policy, Carryforwards Policy, ACH Vendor Onboarding Policy
 - C. Out of Class Pay Extension for Child Support Agency
7. Consideration of reports, resolutions and ordinances to the County Board from the Committee on Administration:
8. Next meeting date: May 22, 2025
9. Adjournment

Vaughn Hedlund, Chairperson

Signed: _____
Kristin Korpela
County Manager

Members of the public who require assistance in accessing the meeting online, please call (715) 231-6505. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Human Resources Manager at 715-232-2429 (Office), 715-232-1324 (FAX) or 715-231-6406 (TDD) or by writing to the

Human Resources Manager, Human Resources Department, 3001 US Hwy 12 E, Suite 225, Menomonie, Wisconsin 54751.