

Minutes  
Committee on Administration  
August 22, 2024

The Committee on Administration of the Dunn County Board of Supervisors met in the Dunn County Government Center at 3:00 pm on August 22, 2024.

1. Call to Order: Supervisor Vaughn Hedlund called the meeting to order at 3:00 pm.
2. Call of the Roll. Supervisors present included Vaughn Hedlund, Bob Bauer, Sheila Stori, Ann Vogl, and Michelle Bachand.
3. Approval of minutes from July 25, 2024: Motion by Bachand and second by Bauer to approve the meeting minutes. Motion carried by voice vote.
4. 2023 Audit Report – David Minch from KerberRose provided the 2023 audit report to the committee.
5. Staff Reports: The committee reviewed the written staff reports and staff were present to answer any questions.
6. Consider of Actions to be taken by the Committee on Administration:
  - a. Review of vouchers from 7-18-2024 to 8-14-2024: Motion by Vogl and second by Bachand to approve the vouchers as presented. Motion carried by voice vote.
7. Consideration of reports, resolutions, and ordinances to the County Board from the Committee on Administration:
  - a. Approval of 2025 Budget Submissions
    1. Administration – County Manager & Finance
    2. Administration – Criminal Justice Collaborating Division
    3. Administration – Human Resources
    4. Administration – Information Technology
    5. Corporation Counsel
    6. County Clerk
    7. County TreasurereThe committee was presented with each division/department’s 2025 budget request. Motion by Bauer and second by Stori to approve the budget requests as submitted. Motion carried by voice vote.
  - b. 2024 Administration Budget Adjustment – CJC & IT: Motion by Stori and second by Bachand to approve a budget adjustment. Motion carried by voice vote.
8. Closed session: Motion by Bauer and second by Bachand to go into closed session to address a settlement on a legal/financial matter. Motion carried by roll call vote.
9. Reconvene into Open Session: Motion by Bauer and second by Bachand to reconvene into open session. In closed session, a motion was made by Bauer and seconded by Bachand to approve payment of \$48,123 to Scout Rx as a part of a negotiated settlement on disputed pharmacy benefit matters for 2023. Motion carried by voice vote.
10. Adjournment: There being no further business, the Chair declared the meeting adjourned.

Vaughn Hedlund, Chairperson

Signed: \_\_\_\_\_  
Kristin Korpela  
County Manager