

**OFFICIAL PROCEEDINGS**  
**Dunn County Board of Supervisors**  
**May 15, 2024 SESSION**

The County Board of Supervisors of Dunn County met in person and via teleconference on Wednesday, May 15, 2024 at 7:00 p.m. The Board was called to order by Chair Kelly McCullough. The Board recited the Pledge of Allegiance to the Flag. The County Clerk called the roll. Supervisors Breslin and Calabrese were excused. All other supervisors were present in person.

**APPROVAL OF THE MINUTES**

Supervisor Stene moved to approve the minutes of the April 16 and April 27, 2024 County Board meetings, seconded by Supervisor Bauer. Motion carried by a voice vote.

**COMMUNICATIONS**

Chair McCullough recognized previous Supervisors for their years of service: Brian Johnson (8 years), Jim Zons (8 years), Pilar Gerasimo (1 year), Korlee Witzel (2 years), Sean Breslin (2 years), Hilary Robinson (2 years), Tim Lienau (6 years).

**PUBLIC COMMENT**

Members of the public spoke on public library books, representative from Access Security spoke on the Judicial Center security upgrades, and a representative from the 3<sup>rd</sup> Congressional District office spoke.

**APPOINTMENTS**

**Aging and Disability Resources Center Advisory Committee**

Terms expires April 2026

78Appoint Sheila Stori (Chair), Michelle Bachand (Vice Chair)

Terms expires April 2027

Reappoint David Bartlett, Margy Hagaman, Maria Butkowski, Shari Homstad

**Dunn County Economic Development Corporation Board of Directors**

Term expires April 2026

Reappoint Ann Vogl

**Economic Development Business Local Loan Review Committee**

Term expires April 2026

Reappoint Gary Stene

**Elk Creek Lak Rehabilitation & Protection District Board**

Term expires April 2026

Reappoint Larry Bjork

**Dunn County Fair Board**

Term expires April 2026

Reappoint Ron Score

**Library Planning Committee & Library Boards**

Terms expires April 2026

Reappoint Gary Stene, Chair | Vaughn Hedlund (Boyceville), Gary Stene (Colfax), Barbara Lyon (Menomonie)

**Menomonie Library Board**

Terms expires May 2027

Reappoint Darrin Witucki

Appoint Jim Tripp

**Above Chair Appointments need Board Confirmation**

**West Central Wisconsin Workforce Development Board**

Term expires April 2026

Appoint Mike Kneer

**Above Chair Appointment are the Chairs**

Supervisor Morehouse moved to approve the appointments, seconded by Supervisor Stene. Motion carried by a voice vote.

**REPORT OF COUNTY MANAGER**

- A. Purchase Orders over \$40,000. There was 1 total \$42,738
- B. County Manager & Chief Financial Officer Presentation on Debt/Borrowing

**REPORTS OF DEPARTMENTS**

The Dunn County Clerk, Criminal Justice Collaboration, and Child Support Agency all presented their annual reports. Questions were asked from the floor and responded to by each department head.

**REPORT & RESOLUTION NO. 21**

Supervisor Stene moved to approve resolution No. 21, Amending County Supervisory District Maps, seconded by Supervisor Bachand. Chair McCullough asked if there were any questions. There were none. Motion carried by a voice vote.

**RESOLUTION NO. 21**

**AMENDING THE COUNTY SUPERVISORY DISTRICT MAP FOR DISTRICTS 24 AND 23 TO REFLECT ANNEXATION BY THE CITY OF MENOMONIE**

**NOW, THEREFORE, BE IT RESOLVED** that the District Maps for Districts 24 and 23 be amended to transfer the following real property from Supervisory District 24 to Supervisory District 23, pursuant to the request of the City of Menomonie:

PARCEL A: Located in part of the Southwest quarter to the Southeast quarter and the Southeast quarter of the Southeast quarter of Section 8 and part of the Northwest quarter of the Northeast quarter and the northeast quarter of the Northeast quarter of Section 17,

all in Township 28 North, Range 12 West, Town of Red Cedar, Dunn County, Wisconsin, more particularly described as follows:

Commencing at the North quarter corner of said Section 17, said point being the point of beginning; Thence Northerly 33 feet more or less along the West line of said Southwest quarter of the Southeast quarter to the Northerly right-of-way of 650<sup>th</sup> Avenue; Thence Easterly 1320 feet more or less along said Northerly right-of-way to the east line of said Southwest quarter of the southeast quarter; Thence Southerly 33 feet more or less along said East line to the South line of the Southeast quarter of the Southeast quarter; Thence Easterly 10 feet more or less along said South line to West line of the South 44 fee of the East 1310 feet of said Southeast quarter of the Southeast quarter; Thence Northerly 33 feet more or less along said West line to the Northerly right-or-way of 650<sup>th</sup> Avenue; Thence Easterly 1048 feet more or less along said Northerly right-of-way to the Westerly right-of-way of C.T.H. "B"; Thence Southerly 33 feet more or less along said Westerly right-of-way to the North line of Certified Survey Map No. 900, Volume 3, Page 294, Document No. 386988; Thence Westerly 98 feet more or less along said North line to the West line of said Certified Survey Map; Thence Southerly 33 feet more or less along said West line to the Southerly right-of-way of 650<sup>th</sup> Avenues; Thence Westerly 2279 feet more or less along said Southerly right-of-way to the West line of said Northwest quarter of the Northeast quarter; Thence Northerly along said West line to the point of beginning.

Said parcel containing 3.4 acres more or less.

PARCEL B: Located in part of the Northwest quarter of the Northeast quarter of Section 17, Township 28 North, Range 12 West, Town of Red Cedar, Dunn County, Wisconsin, more particularly described as follows:

Commencing at the North quarter corner of said Section 17; Thence S00°01'56"W 33.01 feet along the West line of the Northeast quarter of said Section 17 to the point of beginning; Thence S00°01'56"Q 627.07 feet to the Easterly right-of-way of 650<sup>th</sup> Avenue; Thence Northerly 101.08 feet along said Easterly right-of-way and the arc of a 138.69 foot radius curve concave Westerly whose chord bears N20°07'27"E 98.86 feet; Thence N00°45'16"W 475.06 feet along said Easterly right-of-way; Thence Northeasterly 92.18 feet along said Easterly right-of-way and the arc of a 58.00 foot radius curve concave Southeasterly whose chord bears N44°46'41"E 82.78 feet; Thence N89°41'22"W 85.72 feet to the point of beginning.

Said parcel containing 19,446 square feet or 0.45 acres more or less.

**FURTHER BE IT RESOLVED** that the County Board Supervisory District Map amendments be placed on file in the Dunn County Land Information Office, the State of Wisconsin Government Accountability Board, the Legislative Technology Services Bureau, and the Wisconsin Department of Administration.

Offered this 15th day of May 2024, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE:

Adopted on: May 15, 2024

Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:

Nicholas P. Lange, Corporation Counsel

### **Budget Impact**

None.

### **Background Information**

The Dunn County Board of Supervisors adopted the current Supervisory District boundaries in November of 2021 pursuant to Resolution 21-64. Section 59.10(3)(c)1., Wis. Stats., authorizes the County Board to amend the plan of supervisory districts to reflect a municipal annexation as long as no additional districts are created.

On February 19, 2024, the City of Menomonie adopted Ordinance No. 2024-03, approving annexation of one parcel of real property. The City has requested that the County amend the boundaries of Supervisory Districts 24 and 23 to move the annexed parcel from Supervisory District 24, representing the Town of Red Cedar, to Supervisory District 23, representing the City of Menomonie.

At the time the Supervisory Districts were adopted, Supervisory District 24 has a population of approximately 1566 persons and Supervisory District 23 had a population of approximately 1494 persons. The population of the annexed property is estimated at 0 persons. These amendments will not materially impact either Supervisory District or any county ordinance.

This is largely a housekeeping action. If the amendment is not approved, the City of Menomonie will have to create a new voting ward for just the annex property, requiring additional ballots and voting equipment for the new voting ward created for the annexed property.

### **REPORT & RESOLUTION NO. 22**

Supervisor Morehouse moved to approve resolution No. 22, 2024 Budget Adjustments, seconded by Supervisor Berndt. Chair McCullough asked if there were any questions. There were none. Motion carried by a roll call vote.

### **RESOLUTION NO. 22 2024 BUDGET ADJUSTMENTS**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2024 is amended by the following amounts to the line item account numbers shown:

<u>Highway Department</u>	<u>Expense</u>	<u>Revenue</u>
<b>Bird Netting &amp; Miscellaneous Maintenance LFA</b>		
5110060020 – 537005 – Highway Road Materials	\$4,999	
5110060020 – 472005 – ICS – State – Routine Maint.		\$4,999
<b>SWEF Culvert Cleaning &amp; Miscellaneous Maintenance LFA</b>		
5110060020 – 537005 – Highway Road Material	\$4,999	
5110060020 - 472005 – ICS – State – Routine Maint.		\$4,999
<b>Facilities Department</b>		
5101010080 – 535005- Maintenance Supplies	\$ 8248.27	
5101010080 – 4832215– Sale of Non-Fixed Assets		\$8248.27

**BE IT FURTHER RESOLVED** that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Offered this 15th day of May 2024, at Menomonie, Wisconsin.

Adopted on: May 15, 2024

OFFERED BY THE EXECUTIVE COMMITTEE:  
Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:  
Nicholas P. Lange, Corporation Counsel

**REPORT NO. 23**

Supervisor Stori moved to approve report No. 23, approving the FY 2025 Budget Calendar, seconded by Supervisor Quinn. County Manager Korpela provided an overview. Chair McCullough asked if there were any questions. There were none. Motion carried by voice vote.

**REPORT NO. 23**

**FY 2025 Budget Calendar:**

April 27, 2025	County Board Capital Improvement Plan Workshop
May 8, 2024	FY 2025 Budget Calendar approved by Executive Committee
May 15, 2024	FY 2025 Budget Calendar approved by County Board.
May 20, 2024	FY 2025 Budget Guidelines, Calendar, and Forms distributed departments.
May 20-July 12, 2024	Departments develop FY 2025 Budget requests with support from Finance, Human Resources & Information Technology Divisions
June 12, 2024	Executive Committee approves FY 2025-2029 Capital Improvements Plan

June 19, 2024	County Board approves FY 2025 – 2029 Capital Improvements Plan
July 12, 2024	Departments submit draft FY 2025 Budgets to Department of Administration
July 31, 2024	County Board provided with preliminary FY 2025 budget documents.
August 2024	Department budgets approved by standing committees.
August 28, 2024	County Board workshop on draft FY 2025 budget (evening: time to be determined)
Sept. 11, 2024	County Manager and CFO present preliminary FY 2025 Budget to the Executive Committee
Sept. 18, 2024	County Manager and CFO present preliminary FY 2025 Budget Summary to the County Board
Sept. 11 – Oct.4	County Manager and CFO prepare final revisions to FY 2025 Budget
Oct. 9, 2024	Executive Committee recommends final FY 2025 Budget
Oct. 16, 2024	Draft FY 2025 Budget presented to County Board – Board endorses
Oct. 17, 2024	Notice of public hearing for FY 2025 Budget published (15 days’ notice)
Nov. 12, 2024	Public Hearing for FY 2025 Budget at County Board meeting. Board adopts balanced FY 2025 Budget

**REPORT & RESOLUTION NO. 24**

Supervisor Bauer moved to approve resolution No. 24, Approving an Intergovernmental Agreement for the County of Dunn to Provide IT Services to the City of Menomonie, seconded by Supervisor Hedlund. Chair McCullough asked if there were any questions. There were none. Motion carried by a voice vote.

**RESOLUTION NO. 24  
APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR THE  
COUNTY OF DUNN TO PROVIDE IT SERVICES TO THE CITY OF MENOMONIE**

**NOW, THEREFORE, BE IT RESOLVED** that the Intergovernmental Agreement, along with Appendix A, attached to the Resolution is approved, and the County Manager and Chief Information Officer are authorized to sign the agreement on behalf of the County of Dunn.

Offered this 15th day of May, 2024, at Menomonie, Wisconsin.

Adopted on: May 15, 2024

ATTEST:

Andrew Mercil, County Clerk

OFFERED BY THE COMMITTEE ON  
ADMINISTRATION:  
Vaughn Hedlund, Chair

Approved as to Form and Execution:  
Nicholas P. Lange, Corporation Counsel

**Budget Impact:** Approval of this resolution will result in increased revenue in the amount of \$20,000 dollars.

**Background Information:** Wis. Stat. § 59.52(9) authorizes counties to enter into intergovernmental cooperative agreements under Wis. Stat. § 66.0301(2) with other municipalities “for the receipt or furnishing of services.”

Under this agreement, Dunn County’s IT Division will provide various IT-related services to the City of Menomonie as outlined in Appendix A of the Intergovernmental Agreement.

#### **ANNOUNCEMENTS**

Announcements were made from the floor. The Chair declared the meeting adjourned at 8:42pm.

Respectfully submitted,  
ANDREW MERCIL,  
DUNN COUNTY CLERK