



Facilities and Parks Department
3001 US Highway 12 East Suite 002
Menomonie, WI 54751
Office Phone (715) 231-1581
Email: fac@dunncountywi.gov

Dunn County Facilities Committee Meeting Minutes

**Held in Room 60 of the Government Center Building
3001 US Highway 12 East Menomonie, WI 54751
Wednesday - September 24, 2025 @ 5:00pm**

1. Call to order: Ann Vogl, Chairperson at 5:01pm
2. Call of the Roll: Ann Vogl, Chairperson
 - a. Committee Supervisors: Larry Bjork, Barbara Lyon, Randy Prochnow and Ron Score
 - b. Others: Austin Witt – Facilities, Parks and Transit Director, Mercedes Petersen - Facilities & Parks Administrative Specialist, Debra Gotlibson – Fair/Fair Board Member, Deric Wolf – Fair/Fair Board President, Daniel Dunbar – County Manager, Jenalee Nutter – Assistant County Manager and Human Resources Director, Brady Burgraff – Operations Supervisor Facilities, Kelly McCullough – Supervisor, Troy Steinmeyer – MAP (meat and animal project) President
 - c. Not present: None
3. Approval of the Previous Meeting Minutes: Supervisor Prochnow made a motion to approve with Supervisor Bjork second. Motion passed unanimously.
4. Public Comment: None
5. Items placed at the request of the Chair: None
6. Staff and Recreation Reports:
 - a. Fair/Fair Board: Currently looking into carnival options, new vendors and new music with the fully sponsored Thursday event with Chris Kroeze. Next meeting will be discussing to electronic only event and discuss further questions with making that transition. Discussion about looking into gates and Austin stated we can review further. Looking at discussing further about lapsing/none lapsing account to help the operations under the fair.
 - i. Fair Board Audit Summary – Beata provided a report and discussed the outline of the report provided and discuss further and answer any questions Board members may have.
 - b. Facilities and Parks Division: Packet was provided with detail on Facilities and Parks department.
 - i. Operations: Clean Sweep is being held this Friday 8-12 for all Ag and household waste with Dunn County holding one and also the City of Menomonie including 3 townships.



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- ii. Projects: Park Power-Up, Champney and Russian Slough was updated last month and Pineview was completed 9/23/2025, giving them a much needed face lift with paint and minor repairs.
 - iii. Fleet: Looking to review eliminating a few Fleet/Facilities vehicles for cost savings. Further discussion with Enterprise to discuss and provide further numbers. Estimated roughly \$12000 in savings a year if we eliminate two.
 - iv. Monthly Financial Report: Provided with packet and still on track for the year.
7. Consideration of Action to be taken by The Committee:
 - a. Discussion and Approval of the Dunn County Fair Board Bylaws – Supervisor Bjork made a motion to approve the Fair Board Bylaws with Supervisor Prochnow second. Discussion on ex-officio member being a voting or non-voting member Article 4 – Treasurer. Motion passed unanimously.
 - b. Recommendation for Dunn County employee to be nonvoting member with the role of Fair Board Treasurer at 150 annual charged hours and a non-voting member – Supervisor Lyon made a motion and Supervisor Prochnow seconded. Discussion on how the hours are allocated between the entire year. Motion passed unanimously.
 - c. Discussion and approval of potential mural location on County Property with Murals in Menomonie – Tabled until next meeting or when Wade can attend.
8. Consideration of Reports, Resolutions, and Ordinances to be Recommended to the Dunn County Board by the Facilities Committee: None
9. Next Meeting Date: October 22, 2025 at 5:00pm
10. Adjournment: Ann Vogl, Chairperson at 7:07pm

A video recording of the meeting will be available for subsequent viewing on the Dunn County YouTube channel at the following link:

<https://www.youtube.com/@dunncounty1854>

Ann Vogl – Chairperson of the Dunn County Facilities Committee
Signed by: Austin Witt – Facilities, Parks and Transit Director of Dunn County