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**COUNTY OF DUNN
MENOMONIE, WISCONSIN
NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **EXECUTIVE COMMITTEE** of the Dunn County Board of Supervisors will be held on **Wednesday, July 20, 2022, at 3:30 p.m., in Room 54 of the Dunn County Government Center**, 3001 US Highway 12 East in Menomonie, Wisconsin.

Upon reasonable notice, the County will make efforts to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Human Resources Manager at 715-232-2429 (Office), 715-232-1324 (FAX) or 715-231-6406 (TDD) or by writing to the Human Resources Manager, Human Resources Department, 3001 US Hwy 12 E, Suite 225, Menomonie, Wisconsin 54751.

A video recording of the meeting will be available for subsequent viewing on the Dunn County YouTube channel at the following link:

<https://www.youtube.com/channel/UCG9PRaNVmqZc95t1a3953aw/videos>

Persons wishing to provide public comment may do so at the meeting or may submit written comments by sending an email beforehand to publiccomment@co.dunn.wi.us.

Items of business to be discussed or acted upon at this meeting are listed below:

AGENDA

1. Call to Order
2. Call of the Roll
3. Approval of Minutes:
 - A. June 8, 2022 Regular Meeting
 - B. June 27, 2022 Special Meeting
 - C. June 28, 2022 Special Meeting
 - D. July 6, 2022 Special Meeting
4. Public Comments
5. County Manager Report
 - A. Outside Audit
 - B. Review of Draft July 27, 2022 County Board Agenda
 - C. Budget Update
 - D. Opioid Settlement
 - E. Tainter Lake Rehabilitation District
6. Reports, Resolutions and Ordinances to the County Board from the Executive Committee

- A. Resolution for Budget Adjustment – Human Services Department, Highway Department, and Land and Water Conservation Division
- B. Resolution Appointing County Manager and Authorizing County Board Chair to Execute an Employment Contract
 - 1) *The Committee may go into closed session under Wisconsin Statutes 19.85 (1)(e) and (g) for the purpose of conferring with legal counsel and considering legal and negotiating strategy relating to a proposed employment contract for the County Manager.*
 - 2) *Reconvene into open session and announce any action taken during closed session*
- 7. Review of reports, resolutions, and ordinances coming to the County Board from the Standing Committees: None
- 8. Reports from Standing Committees
- 9. Next Meeting Date: August 10, 2022
- 10. Adjournment

Kelly McCullough, Chairperson

Signed: _____
Nicholas P. Lange
Interim County Manager

Minutes
Dunn County Board of Supervisors
Executive Committee
Wednesday, June 8, 2022

The Executive Committee of the Dunn County Board met at 3:30 p.m. on Wednesday, June 8, 2022 in Room 54 of the Dunn County Government Center and via Zoom video conference.

1. Call to Order: Chairperson McCullough called the meeting to order.
2. Call of the Roll: Supervisors present included McCullough, Stene, Johnson, Morehouse, Calabrese, Rogers, Kneer, Zons and Hedlund. Supervisor Quinn arrived at 3:33.
3. Approval of Minutes of May 11, 2022, Committee Meeting: Supervisor Stene offered a motion to approve the minutes. Supervisor Morehouse seconded the motion, which passed by unanimous voice vote.
4. Public Comments: There were three persons presenting public comment.
5. County Manager Report: The Interim County Manager reviewed the draft agenda for the June 15, 2022 meeting of the County Board of Supervisors, and gave an update on the repair of the roof of the Highway Department building.
6. Consideration of reports, resolutions and ordinances to the County Board from the Executive Committee:
 - A. Resolution Authorizing the Issuance and Sale of Not to Exceed \$3,100,000 General Obligation Promissory Notes, Series 2022A. Supervisor Stene moved to approve the Resolution and forward it to the County Board of Supervisors. Supervisor Quinn seconded. After some discussion, Supervisor Stene moved to add the County Board Chair as required to approve the sale documents, in addition to the Interim County Manager and Chief Financial Officer. Supervisor Rogers seconded. The motion to amend the resolution passed. After further discussion, the motion to approve the resolution, as amended, passed.
 - B. Resolution for Budget Amendment for the Human Services Department and Health Department. Supervisor Morehouse moved to approve the Resolution and forward it to the County Board of Supervisors. Supervisor Stene seconded. Motion passed.
7. Review of reports, resolutions, and ordinances coming to the County Board from the Standing Committees:
 - A. Planning, Resource and Development Committee:
 - 1) Rezone Ordinance, Town of Tainter, Oest
 - 2) Rezone Ordinance, Town of Dunn, Thomas
 - B. Highway Committee: Ordinance Amending Section 18.04(5) of the Code of Ordinances Relating to ATV Routes
8. Reports from Standing Committees: Each Supervisor gave an oral report on the activities of the County Board standing committee they chair.
9. Consideration for Actions to be taken by the Executive Committee: County Manager Recruitment Process. Supervisor Stene moved to go into closed session. Supervisor Kneer seconded the motion, which passed by unanimous roll call vote. The Committee reconvened in closed session to discuss applications received for the County Manager position and select candidates to interview. After discussion, Supervisor Stene moved to return to open session, seconded by Supervisor Morehouse. The motion passed. The Chair

announced that the Committee had selected 5 candidates to interview for the County Manager position.

11. Next regular meeting date: Chairperson McCullough announce that next regular Executive Committee would meet next on June 8, 2022.
12. Adjournment: There being no further business, the Chairperson declared the meeting adjourned.

Kelly McCullough, Chairperson

Signed:

Nicholas P. Lange
Interim County Manager

Minutes
Dunn County Board of Supervisors
Executive Committee
Monday, June 27, 2022

The Executive Committee of the Dunn County Board met at 10:00am on Monday, June 27, 2022 in Room 054 of the Dunn County Government Center, 3001 US Hwy 12 E, Menomonie, WI.

1. Call to Order: Chairperson McCullough called the meeting to order.
2. Call of the roll: Supervisors present included McCullough, Hedlund, Stene, Morehouse, Rogers, Zons, Calabrese and Quinn. Supervisor Kneer was excused. Supervisor Johnson arrived to the meeting at 1:00pm.
3. Closed session: Supervisor Morehouse made a motion for the Committee to go into closed session for the purpose of interviewing and discussing candidates for the County Manager position. Supervisor Stene seconded the motion, which passed by unanimous roll-call voice vote. The Committee subsequently went into a closed session. Following the closed session, Supervisor Rogers made a motion to return to the open session, seconded by Supervisor Zons. The motion passed by unanimous voice vote. During the closed session, the Committee interviewed 3 candidates for the County Manager position.
4. Next meeting date: Chairman McCullough stated that the Executive Committee would meet next on June 28, 2022.
5. Adjournment: There being no further business, Chairperson McCullough declared the meeting adjourned.

Kelly McCullough, Chairperson

Signed:

Jenalee J. Nutter
Human Resources Director

JJN:jjn

Minutes
Dunn County Board of Supervisors
Executive Committee
Tuesday, June 28, 2022

The Executive Committee of the Dunn County Board met at 11:00am on Tuesday, June 28, 2022 in Room 054 of the Dunn County Government Center, 3001 US Hwy 12 E, Menomonie, WI.

1. Call to Order: Chairperson McCullough called the meeting to order.
2. Call of the roll: Supervisors present included McCullough, Hedlund, Stene, Morehouse, Rogers, Zons, Johnson, Calabrese and Quinn. Supervisor Kneer was excused.
3. Closed session: Supervisor Johnson made a motion for the Committee to go into closed session for the purpose of discussing the candidates for the County Manager position. Supervisor Morehouse seconded the motion, which passed by unanimous roll-call voice vote. The Committee subsequently went into a closed session. Following the closed session, Supervisor Stene made a motion to return to the open session, seconded by Supervisor Zons. The motion passed by unanimous voice vote. During the closed session, the Committee selected two final candidates to invite for a second interview.
4. Adjournment
5. Next meeting date: Chairman McCullough stated that the Executive Committee would meet next on July 6, 2022.
6. Adjournment: There being no further business, Chairperson McCullough declared the meeting adjourned.

Kelly McCullough, Chairperson

Signed:

Jenalee J. Nutter
Human Resources Director

JJN:jjn

Minutes
Dunn County Board of Supervisors
Executive Committee
Wednesday, July 6, 2022

The Executive Committee of the Dunn County Board met at 1:00 p.m. on Wednesday, July 6, 2022 via Zoom conference and in person in Room 054 of the Dunn County Government Center at 3001 US Hwy 12 E, Menomonie, WI.

1. Call to Order: Chairperson McCullough called the meeting to order.
2. Call of the roll: Supervisors present included McCullough, Hedlund, Stene, Morehouse, Johnson, Rogers, Zons, Calabrese and Quinn. Supervisor Kneer was excused.
3. Closed session: Supervisor Stene made a motion for the Committee to go into closed session for the purpose of interviewing and discussing the final candidates for the County Manager position. Supervisor Johnson seconded the motion, which passed by unanimous roll-call voice vote. The Committee subsequently went into a closed session. Following the closed session, Supervisor Hedlund made a motion to return to the open session, seconded by Supervisor Morehouse. The motion passed by unanimous voice vote.
4. The Committee reconvened into open session and authorized the Human Resources Director to make a contingent offer to Kristin Korpela for the County Manager position.
5. Next meeting date: Chairman McCullough stated that the Executive Committee would meet next on July 20, 2022.
6. Adjournment: There being no further business, Chairperson McCullough declared the meeting adjourned.

Kelly McCullough, Chairperson

Signed:

Jenalee J. Nutter
Human Resources Director

JJN:jjn



Kelly McCullough
Chair, Dunn County Board of Supervisors
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**COUNTY OF DUNN
MENOMONIE, WISCONSIN
NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **DUNN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, July 27, 2022 at 7:00 p.m.** in **Room 54** of the **Dunn County Government Center**, 3001 US Highway 12 East in Menomonie, Wisconsin.

Upon reasonable notice, the County will make efforts to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Human Resources Manager at 715-232-2429 (Office), 715-232-1324 (FAX) or 715-231-6406 (TDD) or by writing to the Human Resources Manager, Human Resources Department, 3001 US Hwy 12 E, Suite 225, Menomonie, Wisconsin 54751.

A video recording of the meeting will be available for subsequent viewing on the Dunn County YouTube channel at the following link: <https://www.youtube.com/channel/UCG9PRaNVmqZc95t1a3953aw/videos>

Items of business to be discussed or acted upon at this meeting are listed below:

**DRAFT
AGENDA**

1. Call to order
2. Pledge of allegiance
3. Call of the roll
4. Approval of the Minutes: June 15, 2022 Meeting
5. Presentation of petitions, memorials, and other communications
6. Public Comments
7. Appointments
8. Appoint the Planning, Resource and Development Committee to conduct a public hearing pursuant to Wis. Stat. § 33.26(1) regarding the formation of the Tainter Lake Rehabilitation District.
9. Report of County Manager
 - A. Purchase Orders over \$40,000
 - B. Budget and Capital Improvements Plan
10. Reports of Departments
 - A. Human Services
 - B. Environmental Services
11. Reports of Committees
 - A. Committee on Administration: Presentation of the Outside Auditor Report for the year ended December 31, 2021

12. Consideration of Resolutions, Reports and Ordinances from the Standing Committees: Resolution Approving FY 2022 Budget Adjustments for Human Services Department, Highway Department, and Land and Water Conservation Division
13. Consideration and action on the appointment of County Manager.
 - A. *The County Board of Supervisors may convene in closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to consider the qualifications and employment of the persons recommended by the Executive Committee for appointment as County Manager.*
 - B. *Reconvene in open session and announce any action taken during closed session.*
14. Announcements
 - A. Next Meeting: Saturday, August 13, 2022, at 8:00 a.m. (Budget Workshop)
15. Adjournment

Kelly McCullough, Chairperson

By: Nicholas P. Lange
Interim County Manager

**COUNTY OF DUNN, WISCONSIN
RESOLUTION NO. _____
2022 BUDGET ADJUSTMENTS**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2022 is amended by the following amounts to the line item account numbers shown:

<i>Human Services Department</i>	<i>Expense</i>	<i>Revenue</i>
Wisconsin Youth Prevention Grant		
3120030900 – 527005 Agency Contracts – Admin (G312000107.2122)	\$ (8,599.09)	
3120030900 – 435000 - State Grants (G312000107.2122)		\$(8,599.09)
GWAAR ARPA IIIB (New Grant)		
3120050900 – 525070 – Home Modification	\$28,421	
3120050900 – 435000 - State Grants (New Grant)		\$28,421
GWAAR ARPA III C -1 (New Grant)		
3120050900 – 526070 – Congregate Meals	\$15,820	
3120050900 – 435000 - State Grants (New Grant)		\$15,820
GWAAR ARPA III C -2(New Grant)		
3120050900 – 526065 – Home Delivered Meals	\$23,758	
3120050900 – 435000 - State Grants (New Grant)		\$23,758
GWAAR ARPA III-D (New Grant)		
3120050900 – 51*** Salary and Fringe (New Grant)	\$2,613	
3120050900 – 435000 - State Grants (New Grant)		\$2,613
GWAAR ARPA III – E (New Grant)		
3120050900 – 526075 Supportive Home Care	\$7,766	
3120050900 – 435000 - State Grants (New Grant)		\$7,766
Coordinated Specialty Care (New Grant)		
3120020900 – 51**** Salary and Fringe (New Grant)	\$275,190	
3120020900 – 539065 – Non-Capitalized Equipment	\$27,400	
3120020900 – 521230 – Peer Specialist	\$83,000	
3120020900 - 526105 – Community Support	\$1,500	
3120020900 – 435000 - State Grants		\$387,090
APS ARPA		
3120050900 – 51*** Salaries	\$4,078	
3120050900 – 435000 – State Grants (New Grant)		\$4,078
Birth to Three – new grant		
3120070900 –	\$52,500	
3120070900 – 435000 – State Grants (New Grant)		\$52,500

BE IT FURTHER RESOLVED that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated the 27th day of July 2022, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE:

Kelly McCullough, Chair

ADOPTED ON: _____

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution increases the 2022 adopted budget by a net amount of \$513,446.94. Adoption of this resolution has no impact upon the current year tax levy.

Background Information:

The Executive Committee has considered the justifications for the proposed 2022 budget adjustments and recommends that the Board adopt the adjustments as being in the best interest of the County.

The following information was provided by departments requesting action in support of this resolution.

Human Services

The Human Services Department received several new grants since the 2022 budget was passed. Also, received the contacts for the grants that were budgeted for the 2022 budget. There were several grants that were awarded for less than what was put into the 2022 budget, which is creating the negative adjustments. In addition, several grants were awarded for more than what was budgeted for in the 2022 budget.

DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____

2022 Budget Adjustments

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2022 is amended by the following amounts to the line item account numbers shown:

<u>Highway Department</u>	<u>Expense</u>	<u>Revenue</u>
55110120010 – 524050 - Repair and Maintenance to Grounds	\$25,000	
5110130030 – 469000 – PCS – Other Public Charge for Service		\$25,000
5110140050 – 581500 – Snow Removal Equipment	\$199,085	
5110070010 – 472010 – ICS – State Snow/Ice Removal		\$199,085

BE IT FURTHER RESOLVED that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated this 15th day of June, 2022, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE:

Adopted on: _____

Kelly McCullough, Chair

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution increases the 2022 adopted budget by \$224,085. Adoption of this resolution has no impact upon the current year tax levy.

Background Information: The Executive Committee has considered the justifications for the proposed 2022 budget adjustments and recommends that the Board adopt the adjustments as being in the best interest of the County.

The following information was provided by departments requesting action in support of this resolution.

Highway Department

The Highway Department agreed to put a up a fence that would give the public access to Potter's Field Cemetery. The Potter's Field association gave the Highway department \$25,000 for this project.

The Highway Department received a DMA fund in the amount of \$199,085 from WisDOT for the purchase of an automated salt brine maker in 2020.

COUNTY OF DUNN, WISCONSIN
RESOLUTION NO. _____
2022 BUDGET ADJUSTMENTS

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2022 is amended by the following amounts to the line item account numbers shown:

<i>Environmental Services Department</i>	<i>Expense</i>	<i>Revenue</i>
SWRM Grant – G21000004.2222		
2100010900– 524030 – Grounds and Grounds Improvement	\$ 37,024	
2100010900– 435000 - State Grants		\$37,024

BE IT FURTHER RESOLVED that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated the 27th day of July 2022, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE:

Kelly McCullough, Chair

ADOPTED ON: _____

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution increases the 2022 adopted budget by a net amount of \$37,024. Adoption of this resolution has no impact upon the current year tax levy.

Background Information:

The Executive Committee has considered the justifications for the proposed 2022 budget adjustments and recommends that the Board adopt the adjustments as being in the best interest of the County.

The following information was provided by departments requesting action in support of this resolution.

Environmental Services

The Environmental Services department received additional Nutrient Management Plan cost share funding from other counties, Jackson (\$20,000), Barron (\$10,000), and Kenosha (\$7,024).

DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____

**Appointing Kristin Korpela as County Manager Effective July 30, 2022, and Authorizing
the County Board Chair to Execute an Employment Contract**

NOW, THEREFORE, BE IT RESOLVED that the Dunn County Board of Supervisors appoints Kristin Korpela as the County Manager effective July 30, 2022.

BE IT FURTHER RESOLVED that the attached Employment Agreement

Offered this 27th day of July, 2022, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE:

Adopted on: _____

Kelly McCullough, Chair

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Salary and benefits for the County Manager are in the budget for the Department of Administration.

Background Information: In June 2022, the Executive Committee directed the Human Resources Division of the Department of Administration to conduct a recruitment search to replace retiring County Manager Paul R. Miller. After conducting candidate interviews on June 27, 2022, and second interviews on July 6, 2022, the Executive Committee voted to offer the position to Kristin Korpela, who is the current Dunn County Human Services Director, and has negotiated terms of an employment contract with Kristin Korpela.