



**COUNTY OF DUNN
MENOMONIE, WISCONSIN
NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **DUNN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, April 16, 2025 at 5:30 pm. Capital Improvement Plan Workshop (5:30 pm) and County Board Meeting to Begin Immediately After** in **Room 54** of the **Dunn County Government Center**, 3001 US Highway 12 East in Menomonie, Wisconsin. The building entrance for public meetings is on the lower level of the Government Center and will be open 30 minutes ahead of the meeting start time.

A video recording of the meeting will be available for subsequent viewing on the Dunn County YouTube channel at the following link: <https://www.youtube.com/@dunncounty1854>.

Persons wishing to provide public comment may do so at the meeting or may submit written comments by sending an email beforehand to publiccomment@co.dunn.wi.us

Items of business to be discussed or acted upon at this meeting are listed below:

AGENDA – CAPITAL IMPROVEMENTS WORKSHOP

1. Call to Order
2. Call of the roll
3. Draft Capital Improvement Plan 2026-2030 Review and Discussion
4. Adjournment

AGENDA – COUNTY BOARD MEETING

1. Call to Order
2. Call of the roll
3. Approval of the Minutes March 19, 2025 Meeting
4. Presentations of Petitions, Memorials, and Other Communications
 - A. Recognition of retiring municipal clerks
5. Public Comment
6. Appointments
 - A. County Board District 14 appointment
7. Report of County Manager
 - A. Purchase Orders Over \$40,000
 - B. ERP Update
 - C. Gold Certification as Family Friendly Workplace
 - D. Fire & Emergency Medical Services (EMS) Planning Grant – Dan Dunbar
10. Reports of Departments: Register of Deeds, Dunn County Housing Authority, Veteran Services.
11. Consideration of Reports, Resolutions, and Ordinances to the County Board from the Executive Committee: 2025 Budget Amendments – ENS & Health Department
12. Consideration of Reports, Resolutions and Ordinances coming to the County Board from the Standing Committees:
 - A. Legislative Committee: Resolution on Land & Water Conservation Funding
 - B. Highway Committee: Resolution Recognizing Work Zone Awareness Week

13. Announcements: Next Meeting – May 21, 2025

14. Adjournment

Kelly McCullough, Chairperson

By: Kristin Korpela
County Manager

Upon reasonable notice, the County will make efforts to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Human Resources Manager at 715-232-2429 (Office), 715-232-1324 (FAX) or 715-231-6406 (TDD) or by writing to the Human Resources Manager, Human Resources Department, 3001 US Hwy 12 E, Suite 225, Menomonie, Wisconsin 54751.

ADOPTED FY 2026 CAPITAL IMPROVEMENT PROJECTS

Department / Division	Year	Capital Project / Purchase	CIP Policy Definition	Adopted Funding Source	Proposed Project Cost
Sheriff	2026	Squad Truck (4) & Builds	CIP	Unfunded	325,000
Facilities and Parks	2026	Demolition of old Boiler Room and Stack	CIP	Unfunded	25,000
	2026	John Deer 3039 Tractor	One-Time	Unfunded	30,000
	2026	Rec Park Horse Barn Repairs	CIP	Unfunded	30,000
	2026	Pineview Park Sealcoating	CIP	Unfunded	25,000
	2026	Pavement Replacemnt at the Rec Park	CIP	Unfunded	60,000
	2026	GC Rear Parking Lot Sealcoating and Striping	CIP	Unfunded	10,000
Highway	2026	Meno Shop Addition & Truck Wash Design	CIP	Unfunded	756,900
Information Technology	2026	Access Network Switches Replacement	CIP	Unfunded	280,000
Total					1,541,900

**Dunn County 2026 - 2030 Capital Project
Requests by Department and Year**

Department / Division	Capital Project / Purchase	Recommended Funding Source	2026	2027	2028	2029	2030	5-Year Total
Boards & Committees								
	Board Room Audio/Video	Unfunded				\$90,000		
	TOTALS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$90,000</u>	<u>\$0</u>	<u>\$90,000</u>
Environmental Services								
	Fleet Vehicle Purchase	Unfunded	\$0		\$60,000			
	GPS Equipment Replacement	Unfunded	\$0				\$55,000	
	TOTALS		<u>\$0</u>	<u>\$0</u>	<u>\$60,000</u>	<u>\$0</u>	<u>\$55,000</u>	<u>\$115,000</u>
Clerk of Courts								
	Courtroom Audio and Visual System	Unfunded	\$0			\$400,000		
	TOTALS		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$400,000</u>	<u>\$0</u>	<u>\$400,000</u>
Emergency Management/Communication								
	Mobile Command Center	Unfunded	\$0	\$525,000				
	TOTALS		<u>\$0</u>	<u>\$525,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$525,000</u>
Sheriff								
	Squad Truck (4) & Builds	Unfunded	\$325,000	\$325,000	\$350,000	\$350,000	\$350,000	
	TOTALS		<u>\$325,000</u>	<u>\$325,000</u>	<u>\$350,000</u>	<u>\$350,000</u>	<u>\$350,000</u>	<u>\$1,700,000</u>
Facilities and Parks								
	Demolition of old Boiler Room and Stack	Unfunded	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
	John Deer 3039 Tractor	Unfunded	\$30,000					
	Rec Park Horse Barn Repairs	Unfunded	\$30,000					
	Pineview Park Sealcoating	Unfunded	\$25,000					
	Roof Replacement at Rec Park	Unfunded	\$0	\$35,000				
	Pavement Replacemnt at the Rec Park	Unfunded	\$60,000					
	GC Rear Parking Lot Sealcoating and Striping	Unfunded	\$10,000					
	GC Front Parking Lot Sealcoating and Striping	Unfunded	\$0	\$25,000				
	Replace Doors on Rec Park Buildings	Unfunded	\$0	\$15,000				
	Menomin Park Driveway Upgrade	Unfunded	\$0	\$25,000				
	Judicial Center Parking Lot Replacement	Unfunded	\$0	\$350,000				
	Records Storage Building Roof Replacement	Unfunded	\$0		\$30,000			
	Grandstand Overhead Doors at Rec Park	Unfunded	\$0		\$30,000			
	Government Center Flooring Replacement	Unfunded	\$0			\$30,000		
	TOTALS		<u>\$180,000</u>	<u>\$475,000</u>	<u>\$85,000</u>	<u>\$55,000</u>	<u>\$25,000</u>	<u>\$820,000</u>

**Dunn County 2026 - 2030 Capital Project
Requests by Department and Year**

Department / Division	Capital Project / Purchase	Recommended Funding Source	2026	2027	2028	2029	2030	5-Year Total
Highway								
	Meno Shop Addition & Truck Wash Design	Unfunded	\$756,900					
	Meno Shop Addition & Truck Wash Constr	Long-Term Debt	\$0	\$10,885,050				
	Update Radio Communications	Unfunded	\$0		\$200,000			
	Meno Main Shop/Office Renovations Design	Unfunded	\$0			\$284,125		
	Meno Main Shop/Office Renovations Const	Long-Term Debt	\$0				\$4,357,313	
	TOTALS		<u>\$756,900</u>	<u>\$10,885,050</u>	<u>\$200,000</u>	<u>\$284,125</u>	<u>\$4,357,313</u>	<u>\$16,483,388</u>
Information Technology								
	Access Network Switches Replacement	Unfunded	\$280,000					
	Hyperconverged Server Cluster & DR Site	IT Equip Repl Fund		\$62,500				
	Hyperconverged Server Cluster & DR Site	Unfunded		\$297,500				
	Aruba Wireless and Network Access	Unfunded		\$300,000				
	Firewall Replacement	IT Equip Repl Fund			\$90,000			
	Firewall Replacement	Unfunded			\$30,000			
	Backup & Replication Servers	IT Equip Repl Fund				\$62,000		
	Backup & Replication Servers	Unfunded				\$138,000		
	Data Center UPS	Unfunded					\$40,000	
	TOTALS		<u>\$280,000</u>	<u>\$660,000</u>	<u>\$120,000</u>	<u>\$200,000</u>	<u>\$40,000</u>	<u>\$1,300,000</u>
COUNTY-WIDE TOTAL CIP BY YEAR			<u>\$1,541,900</u>	<u>\$12,870,050</u>	<u>\$815,000</u>	<u>\$1,379,125</u>	<u>\$4,827,313</u>	<u>\$21,433,388</u>
Total CIP for 2025								
	Long-Term Debt		-	10,885,050	-	-	4,357,313	
	Land Moderization Fund		-	-	-	-	-	
	Debt		-	-	-	-	-	
	State Grant		-	-	-	-	-	
	Unfunded		1,541,900	1,922,500	725,000	1,317,125	470,000	
	IT Equip Repl Fund		-	62,500	90,000	62,000	-	
	Land Moderization Fund		-	-	-	-	-	
	Total		<u>1,541,900</u>	<u>12,870,050</u>	<u>815,000</u>	<u>1,379,125</u>	<u>4,827,313</u>	

OFFICIAL PROCEEDINGS
Dunn County Board of Supervisors
March 19, 2025 SESSION

The County Board of Supervisors of Dunn County met in person and via teleconference on Wednesday, March 19, 2025 at 7:00 p.m. The Board was called to order by Chair McCullough. The Board recited the Pledge of Allegiance to the Flag. The County Clerk called the roll. Supervisors Lyon and Vogl were excused. Supervisor Breslin was absent. All other supervisors were present in person or online.

APPROVAL OF THE MINUTES

Supervisor Stene moved to approve the minutes of the February 19, 2025 County Board meeting, seconded by Supervisor Berndt. Motion carried by a voice vote.

COMMUNICATIONS

There were none.

PUBLIC COMMENT

There were none.

APPOINTMENTS

There were none.

Above Chair Appointments need Board Confirmation

Judiciary & Law Committee – Chair

Term expires April 2026

Appoint Luke Wilsey to replace John Calabrese

Executive Committee (Judiciary & Law Chair)

Term expires April 2026

Appoint Luke Wilsey to replace John Calabrese

Legislative Committee (Judiciary & Law Chair)

Term expires April 2026

Appoint Luke Wilsey to replace John Calabrese

Land Information Council (Judiciary & Law Chair)

Term expires April 2026

Appoint Luke Wilsey to replace John Calabrese

Civil Service Rating Committee (Judiciary & Law Chair)

Term expires April 2026

Appoint Luke Wilsey to replace John Calabrese

Local Emergency Planning Committee (Judiciary & Law Chair)

Term expires April 2026

Appoint Luke Wilsey to replace John Calabrese

Traffic Safety Commission (Judiciary & Law Chair)

Term expires April 2026

Appoint Luke Wilsey to replace John Calabrese

Above Appointments are the Chair's

REPORT OF COUNTY MANAGER

- A. ERP Procurement Update
- B. County Manager Hiring Plan
- C. Muddy Creek Solar Project
- D. In Rem Lawsuit – Jim McMenomy
- E. How Library Funding Works – Andrew Mercil
- F. Family Friendly Workplace Certification – Neil Klein

REPORTS OF DEPARTMENTS

Dunn County Sheriff's Department, Emergency Management/911, and the Medical Examiner all provided their annual reports. Questions were asked from the floor and responded to by each department head.

REPORT & RESOLUTION NO. 12

Supervisor Morehouse moved to approve resolution No. 12, Approving FY2024 Carry-Forwards and FY 2025 Budget Adjustments, seconded by Supervisor Bachand. Chair McCullough asked if there were any questions. There were none. Motion carried by a roll call vote.

RESOLUTION NO. 12

APPROVING FY2024 CARRY-FORWARDS AND FY 2025 BUDGET ADJUSTMENTS

NOW, THEREFORE, BE IT RESOLVED that effective with the publication of the notices required by law, the budget of the County of Dunn, Wisconsin, for the year beginning January 1, 2025, is amended by the following amounts to the line item account numbers shown:

2024 Carryforward into 2025 Requests

			<u>Expense</u>	<u>Revenue</u>
Department of Administration				
Human Resources				
1110010010	539035	Job Related Education	\$13,484	
1110010010	493000	Fund Balances Applied		\$13,484
Finance Services-Grant				
1110040900	534330	Operating Supplies	\$80,333	
1110040900	435000	State-Grants G111000018.2223 (funds recd in 2023)		\$80,333

CJC Division - Council Grants

1110030900	534330	Operating Supplies	\$5,000	
1110030900	485000	Misc. Local Donation G111000023.2323 (funds recd in 2023)		\$5,000

General Administration

1110050020	529200	Contingent Fund	\$30,000	
1110050020	493000	Fund Balances Applied		\$30,000

Information Technology**Land Information**

1110060020	521075	Maintenance Contracts	\$18,246	
1110060020	493000	Fund Balances Applied		\$18,246

Information Technology-Grants

1110060900	529005	Contractual/Consulting Ser	\$1,880	
1110060900	435000	State Grants G111000004.2424 (funds recd in 2023)		\$1,880
1110060900	529005	Contractual/Consulting Ser	\$14,053	
1110060900	435000	State Grants G111000020.2324 (funds recd in 2022)		\$14,053
1110060900	521075	Maintenance Contracts	\$30,000	
1110060900	581300	Asset-Building	\$179,338	
1110060900	432000	Federal Grants G111000011.2124 (funds recd in 2022)		\$209,338

County Clerk - Elections

1140010030	531030	Printing & Duplication	\$32,047	
1140010030	493000	Fund Balances Applied		\$32,047

Emergency Communications**ECM - CAPEX**

1250990010	581540	Asset-LVA: IT Software	\$179,583	
1250990010	581310	Asset-Bldg Improvements	\$423,843	
1250990010	490000	Other Financing Sources (Debt)		\$179,583
1250990010	493000	Fund Balances Applied		\$423,843

Sheriff's Department**Patrol**

1270010010	539045	K-9 Donation Expenses	\$32,986	
1270010010	485010	Misc-Donations-Cash		\$32,986

Emergency First Response

1270010020	539075	Donations-Expense	\$4,828	
1270010020	485000	Misc-Donations & Contributions from Private Orgs.		\$4,828
Patrol-Grants				
1270010900	527075	Agency Contracts-First Responder Wellnes	\$11,885	
1270010900	486000	Other Grant G111000014.2231 (funds recd in 2022)		\$11,885
Veteran Services Relief				
1520010020	539075	Donations-Expense	\$8,914	
1520010020	485010	Misc-Donations-Cash		\$8,914
Health Insurance Fund				
1910010010	551090	Wellness Initiatives	\$40,573	
1910010010	493000	Fund Balances Applied		\$40,573
Health Insurance Grant				
1910010900	551090	Wellness Initiatives	\$1,150	
1910010900	435000	State-Grants G191000001.2223 (fund recd in 2023)		\$1,150
Environmental Services				
Land & Water				
2100010020	524050	Repair & Maint-Grounds	\$20,184	
2100010020	534330	Operating Supplies	\$33,536	
2100010020	493000	Fund Balances Applied		\$53,720
Environmental Services Grants				
2100010900	524030	Ground & Grounds Improvement	\$1,516	
2100010900	435000	State Grants G210000010.2425 (fund recd in 2024)		\$1,516
Environmental Services-Zoning				
2100020010	529005	Contractual/Consulting Ser	\$114,977	
2100020010	493000	Fund Balances Applied		\$114,977
Environmental Services CAPEX				
2100990010	581400	Asset-Vehicles & Equipment	\$11,898	
2100990010	490000	Other Financing Sources (Debt)		\$11,898
Human Services				
Aging & Disability				
3120050020	539075	Donations-Expense	\$2,309	

3120050020	485000	Misc-Donations & Contributions from Private Orgs.		\$2,309
ADRC Grants				
3120050900	511000	Salaries & Wages	\$132,820	
3120050900	534335	Miscellaneous General Expense	\$107,300	
3120050900	439000	Other Grants G312000144.2426 (funds recd in 2024)		\$240,120
Birth to Three Donations				
3120070010	539075	Donations-Expense	\$1,431	
3120070010	485000	Misc-Donations & Contributions from Private Orgs.		\$1,431
Birth to Three Grants				
3120070900	529005	Contractual/Consulting Ser	\$5,465	
3120070900	435000	State-Grants G312000129.2324 (funds recd in 2024)		\$5,465
3120070900	529005	Contractual/Consulting Ser	\$2,000	
3120070900	435000	State-Grants G312000139.2324 (funds recd in 2024)		\$2,000
3120070900	529005	Contractual/Consulting Ser	\$2,500	
3120070900	435000	State-Grants G312000140.2324 (funds recd in 2024)		\$2,500
3120070900	529005	Contractual/Consulting Ser	\$2,500	
3120070900	435000	State-Grants G312000141.2324 (funds recd in 2024)		\$2,500
3120070900	529005	Contractual/Consulting Ser	\$5,000	
3120070900	435000	State-Grants G312000142.2424 (funds recd in 2024)		\$5,000
Facilities				
Plant Operations				
5101010080	535005	Maintenance Supplies	\$6,969	
5101010080	493000	Fund Balances Applied		\$6,969
Plant Operations CAPEX				
5101990010	581300	Asset-Building	\$50,000	
5101990010	581210	Asset-Land Improvements	\$155,000	
5101990010	581310	Asset-Bldg Improvements	\$81,770	
5101990010	581500	Asset-Machinery & Equipment	\$90,000	
5101990010	493000	Fund Balances Applied		\$376,770
Parks				

County Parks CAPEX

5102990010	581300	Asset-Building	\$35,000	
5102990010	493000	Fund Balances Applied		\$35,000

Highway - County Road & Bridge Fund

County Construction

5110040020	529005	Contractual/Consulting Ser	\$502,398	
5110040020	493000	Fund Balances Applied		\$502,398

County Bridge Construction

5110040010	529005	Contractual/Consulting Ser	\$33,084	
5110040010	493000	Fund Balances Applied		\$33,084

Transit Department

Capital Projects Fund – 2021 Capital Projects

6100990010	581400	Asset-Vehicles & Equipment	\$607,733	
6100990010	493000	Fund Balances Applied		\$607,733

Total Carry Forward			\$3,113,533	\$3,113,533
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2025 Budget Adjustments Requests

Expense **Revenue**

Information Technology-Grants

1110060900	529005	Contractual/Consulting Ser	\$20,000	
1110060900	432000	Federal Grants G111000011.2124		\$20,000

Emergency Communications-Grants

1250010900	527000	Agency Contracts	\$1,700	
1250010900	486000	Other Grant Contributions- Opioid Settlement G111000014.2231		\$1,700

Public Health - Communicable Disease-Grant

1510060900	529005	Contractual/Consulting Ser	\$42,257	
1510060900	539020	Training/Seminars	\$5,000	
1510060900	534330	Operating Supplies	\$5,000	
1510060900	435000	State Grant G151000039.2222		\$52,257

Sheriff's Department

Patrol-Grants

1270010900	527075	Agency Contracts-First Responder Wellnes	\$16,700	
1270010900	486000	Other Grant G111000014.2231		\$16,700

Environmental Services Grants

2100010900	524030	Ground & Grounds Improvement	\$21,006	
2100010900	435000	State Grants G210000003.2424		\$21,006
2100010900	511000	Salaries & Wages	\$13,867	
2100010900	435000	State Grants G210000016.2525		\$13,867
2100010900	524030	Ground & Grounds Improvement	\$6,000	
2100010900	435000	State Grants G210000029.2525		\$6,000
2100010900	524030	Ground & Grounds Improvement	\$6,570	
2100010900	435000	State Grants G210000044.2323		\$6,570
2100010900	534330	Operating Supplies	\$10,000	
2100010900	435000	State Grants G210000045.2525		\$10,000

Human Services

Behavioral Health

3120020010	539075	Donations-Expense	\$100,000	
3120020010	485000	Misc-Donations & Contributions from Private Orgs.		\$100,000

Behavioral Health-Grants

3120020900	527055	Agency Contracts-Supported Services	\$5,383	
3120020900	435000	State Grants G210000137.2425		\$5,383
3120020900	527055	Agency Contracts-Supported Services	\$2,692	
3120020900	435000	State Grants G210000138.2425		\$2,692
3120020900	527000	Agency Contracts	\$23,752	
3120020900	486000	Other Grant Contributions-Opioid Settlement G111000014.2231		\$23,752

Family & Children-Grants

3120030900	527000	Agency Contracts	\$150	
3120030900	435000	State-Grants G312000078.2525		\$150

Economic Support-Grants

3120040900	527005	Agency Contracts-Administration	\$3	
3120040900	435000	State-Grants G312000004.2525		\$3

3120040900	513005	Dental Insurance Expense	\$407	
3120040900	435000	State-Grants G312000007.2525		\$407
ADRC Grants				
3120050900	511000	Salaries & Wages	\$3,847	
3120050900	511005	Attendance Hours	\$15,666	
3120050900	513060	Employee Benefits	\$7,972	
3120050900	435000	State-Grants G312000131.2525		\$27,485
3120050900	539030	Advertising	\$16,500	
3120050900	435000	State-Grants G312000145.2525		\$16,500
3120050900	534335	Miscellaneous General Expense	\$3,951	
3120050900	435000	State-Grants G312000036.2525		\$3,951
3120050900	526070	Congregate Meals	\$15,429	
3120050900	435000	State-Grants G312000038.2525		\$15,429
3120050900	526065	Home Delivered Meals	\$11,676	
3120050900	435000	State-Grants G312000039.2525		\$11,676
3120050900	525025	Respite	\$1,944	
3120050900	435000	State-Grants G312000040.2525		\$1,944
3120050900	511005	Attendance Hours	\$330	
3120050900	435000	State-Grants G312000041.2525		\$330
3120050900	511005	Attendance Hours	\$177	
3120050900	435000	State-Grants G312000044.2525		\$177
3120050900	534335	Miscellaneous General Expense	\$1,244	
3120050900	435000	State-Grants G312000043.2525		\$1,244
3120050900	511000	Salaries & Wages	\$949	
3120050900	435000	State-Grants G312000068.2425		\$949
Birth to Three Grants				
3120070900	534330	Operating Supplies	\$250	
3120070900	437000	Local-Grants G312000062.2525		\$250

Total Budget Adjustments	\$360,422	\$360,422
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Grand Total Carry Forward & Budget Adjustments	\$3,473,955	\$3,473,955
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BE IT FURTHER RESOLVED the Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that effective with the publication of the proceedings of this meeting the following changes are, hereby, adopted.

Dated the 19th day of March 2025, at Menomonie, Wisconsin.

Adopted on: March 19, 2025

ATTEST:

Andrew Mercil, County Clerk

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

Budget Impact: Adoption of this resolution increases the 2025 adopted budget by **\$3,473,955**. Adoption of this resolution has no impact upon the current year tax levy.

Background Information:

The Executive Committee has considered the justifications for the proposed 2024 carryforward into 2025, including budget adjustment, and recommends that the Board adopt the carryforward as being in the best interest of the County. The adoption of this resolution has no impact on the current year's tax levy.

2024 Carryforward Requests

Department of Administration

Human Resources: HR respectfully requests approval to carry forward \$13,484 unspent funds allocated for County-wide professional development and employee engagement initiatives. Due to turnover within the HR Division in 2024, there were planned initiatives that have been delayed until 2025, resulting in unutilized funds during the 2024 fiscal year. These resources remain critical to advancing the County's objectives of fostering employee growth, enhancing leadership capabilities, and promoting workplace engagement. Carrying these funds forward will enable us to implement the delayed initiatives, and ensure we meet organizational priorities and maintain our commitment to employee development and retention.

CJC Division: The department is requesting to carry forward a total of \$5,000. The Criminal Justice Collaboration Division was awarded a \$5,000 donation from the Battered Women's Justice Project (BJWP) to help support continued efforts in Dunn County. Dunn County has been one of the sites receiving technical assistance from BWJP to map and shore up gaps in the domestic violence firearm surrender process.

Finance: The department is requesting to carry forward the \$80,333 remaining Local Assistance and Tribal Consistency Fund (LATCF) funds to be spent in 2025 for government purposes.

General Government: The \$30,000 contingency funds allocated to Bloomer Broadband were designated to support a fiber optic broadband project for residents in the Town of Colfax. These funds were contingent upon Bloomer Broadband receiving a federal grant, which has since been awarded. However, work on the project has not yet commenced. We are requesting to carry forward these funds into 2025 until significant progress is made on the larger project.

Information Technology: The department is requesting to carry forward \$243,517 and a 2025 budget adjustment of \$20,000.

- A carry forward of \$1,880 in unspent Wisconsin Land Information Program grant funding will be used to cover the 2025 software, firmware, and correction service costs for a GPS receiver acquired through the grant funds in 2024.
- A carry forward of \$18,246 is sourced from unspent enterprise IT maintenance costs for the land records management and permitting systems which are utilized by the Land Information division of IT, Treasurer, and Planning & Zoning offices. These funds will go towards the 2025 implementation and maintenance of the required upgrade for these systems.
- A carry forward of \$30,000 as part of the adopted 2023 Capital Improvements Plan ARPA funding approved for the implementation of the land records management and permitting systems. Originally scheduled for 2024, this project has been rescheduled to 2025.
- A carry forward of \$179,338 is designated for the countywide security system project, which began in October 2024 and is expected to be completed by February/March 2025. These funds will be used to finalize the project in 2025.
- A carry forward of \$14,053 grand funding to complete the Broadband planning that began in 2024 with anticipated completion in 2025.
- A 2025 budget adjustment for \$20,000 is for ARPA funds that have been designated for a local match to a broadband project in the Towns of Tiffany and New Haven by NextGen Broadband. There has not been significant enough work performed yet for the county to provide matching funds for the project. This budget adjustment will make the funds available in 2025.

County Clerk: The County Clerk's Office is requesting a carryforward for upgraded election security equipment for a quote that was provided in 2024 but not able to be processed and equipment delivered until 2025. The total cost of the election security equipment is \$32,047, and the cost center has a remaining balance from 2024 of \$39,639.

Emergency Communications

The department is requesting to carry forward \$603,426. A carry forward of \$179,583 for the radio improvement projects for Law Enforcement and Fire EMS, i.e., repeater replacement due to equipment age. It also provides for upgrades to our Emergency Medical Dispatch (EMD) program. The delay in completing these projects is due to a lack of coordination with other agencies to complete these projects. Additional carry forward of \$423,843 for the repeater

replacement for EMS towers and simulcast system on the Dunn Fire/EMS Frequency. This also includes improvement to the legacy Law Enforcement frequency which acts as a backup to the WISCOM channels. The repeater portion of this project is almost completed; the estimated date is early summer.

Sheriff's Office

The department is requesting to carry forward \$49,699. The Sheriff's division has \$32,986 of unused donations for the K-9 program including training and working dog purchases at the end of 2024 and \$4,828 unused donations for the First Responders program, totaling \$37,814. A carry forward of \$11,885 in funding was received as part of the Opioid Settlement in late 2024.

Veteran Services

The Dunn County Veterans Service Office is requesting to carryforward from Fiscal Year 2024 \$8,914 of donated funds to ensure the intent of the donation is met.

Health Insurance Fund

The department is requesting to carry forward the unused \$41,723 Health Insurance Fund for the County Employee Wellness Initiatives. These funds are utilized for employees' wellness initiatives throughout the year. Topics such as physical activity, mental well-being, financial well-being, nutrition, and employee engagement and recognition are all areas for which these funds are used. Wellness Initiatives are intentionally ongoing. Supporting employees for their health and well-being provides a positive outcome for the employees and the employer.

Environmental Services

Environmental Services – Planning & Zoning: The department is requesting to carry forward \$114,977 in funds remaining in Contractual/Consulting Services for the Comprehensive Plan update with West Central Wisconsin Regional Planning Commission. Contracted with Regional Planning in 2024, expenses expected in 2025.

Environmental Services – Land & Water: The department is requesting to carry forward \$67,134. Which includes:

- \$20,184 in funds received in 2023 & 2024 from municipalities to reduce phosphorus in the Red Cedar Basin for conservation practices that were unable to be completed;
- \$33,536 in remaining EPA funds received in 2024 to continue a groundwater contamination study;
- \$1,516 of remaining DNR grant funds for the 2024-2025 Snowmobile Trail Aid Grant; and,
- \$11,897 of remaining County funds in Environmental Services-Capital Expenditures for lease payments on the Land Conservation Division's vehicle.

Human Services

The department is requesting to carry forward a total of \$261,325. This amount consists of \$3,740 in private donations that were unspent in 2024. The donations are towards Aging & Disability programs including donations from Mabel Tainter, Mayo Minds, and Breakfast for your Brain, Heartland Hospice, B-3 Women's Giving Circle, and Candy Sales. A carry forward of \$240,120 Inclusa Senior Isolation AI Care Companion grant. A carry forward of \$17,465 in Birth-3 grants from Mayo Clinic Hometown Health, Mayo Clinic Health Playgroup, Community Foundation Common Good and Healthy Futures, and the United Way Dunn County Playgroup Impact grant.

Highway – County Road & Bridge Fund

The department is requesting to carry forward **\$535,482.00** for County Road & Bridge Projects: Bridge P17-915 Engineering/Design (\$6,967.00); Bridge P17-925 Engineering/Design (\$367.00); Bridge P17-078 Engineering/Design (\$25,750.00); CTH B (STH 12/29 to I94) Construction (\$184,322.00); CTH B (I94 to Packer Dr.) Railroad Crossing Construction (\$225,336.00); CTH D (420th St. – CTH K) Engineering/Design (\$22,874.00); and CTH D/G Project Design/Real Estate (69,866.00).

Neighbors of Dunn County

The department is requesting to carry forward \$75,000. In 2024, the Neighbors of Dunn County was not able to install new floor trim as scheduled for NDC West. The outdoor sign near Highway 12 was not replaced as the Dunn County branding initiative was in progress. The Water-to-Water pump replacements were not installed in 2023. With the new solar project, it is requested that those funds be carried forward and repurposed to floor trim in the East building. The cost is \$30,000 per building for the floor trim and \$15,000 split between three buildings for the signage.

Facilities & Parks

The department is requesting to carry forward a total of \$418,739.

- A carry forward of \$50,000 cumulative as of 2024 that was approved in CIP2023 at \$25,000 each year thereafter until reaches \$250,000 for the demolition of the boiler room at the Government Center.
- A carryforward of \$6,969 is the remaining funds from the sale of an asset that was sold in 2024. I would like to carry forward these funds to purchase a manlift for the Facilities and Parks Department in 2025.
- A carryforward of \$35,000 is for the installation of a restroom at Menomin Park. Originally \$25,000 in ARPA funds was designated for the Menomin Park restroom, but in 2024 these funds were used for the Rec Park pavement project. The restroom project did not happen in 2024 since bids were over the budgeted amount and it got too late in the season. I would like to carry forward \$35,000 to complete this project in 2025.
- A carryforward of \$30,000 is requested for the installation of concrete on the island in the upper parking lot at the Judicial Center. This would reduce maintenance costs and increase safety by not having river rock on the island. This project would be completed in 2025.
- A carryforward of \$296,770 to purchase items adopted on CIP2025 with remaining funds

from the 2022 projects that were carried forward into 2024.

Transit Commission

The department is requesting to carry forward \$607,733 to purchase three electric buses; including a wall box and dual chargers budgeted in 2022.

2025 Budget Adjustment Requests

Information Technology

The department is requesting a 2025 budget adjustment of \$20,000 for ARPA funds that have been designated for a local match to a broadband project in the Towns of Tiffany and New Haven by NextGen Broadband. There has not been significant enough work performed yet for the county to provide matching funds for the project. This budget adjustment will make the funds available in 2025.

Emergency Communication

The department is requesting a 2025 budget adjustment of \$1,700 opioid settlement funding to help help cover First Responder Wellness for the dispatchers.

Health Department

The department is requesting a 2025 budget adjustment of \$52,257 in the Communicable Disease grants of PH-ARPA to cover contractual expenses, training, and operating supplies. The PH-ARPA grant is needed to respond to the Covid-19 pandemic.

Sheriff's Office

The department is requesting a budget adjustment of \$16,700 as part of the Opioid Settlement to complete services in 2025.

Environmental Services – Land & Water

The department is requesting a budget adjustment of \$57,443 which includes:

- \$13,867 in DATCP Staff and Support Grant received for wages and benefits.
- \$6,000 was received for the implementation of agricultural conservation practices with the Hay River Farmer-Led Watershed Council Group.
- \$10,000 was received from The Nature Conservancy to establish and implement grazing practices with the Hay River Farmer-Led Watershed Council Group.
- \$21,006 of DATCP grant funds to complete conservation practices.
- \$6,570 of DATCP grant funds for the Nitrogen Optimization Pilot Project to carry out conservation practices, field days, water sampling, purchase supplies/equipment, incentives, and analysis that were unable to be completed in 2024 due to unavailability of contractors.

Human Services

The department is requesting a 2025 budget adjustment of \$212,322. The Human Services Department received adjusted grant balances and donations since the 2025 budget was passed total of \$188,750. With these adjustments, Human Services will allocate the additional funding towards more resources supporting and serving the community. An Opioid Settlement allocation of \$23,752 towards helping cover losses of the State Opioid Response grant.

REPORT & RESOLUTION NO. 13

Supervisor Wilsey moved to approve resolution No. 13, Resolution Urging Governor Evers and the Wisconsin Legislature to Support the County Courts, seconded by Supervisor Stene. Chair McCullough asked if there were any questions. There were none. Motion carried by a roll call vote.

RESOLUTION NO. 13 RESOLUTION URGING GOVERNOR EVERS AND THE WISCONSIN LEGISLATURE TO SUPPORT THE COUNTY COURTS

NOW, THEREFORE, BE IT RESOLVED, by the Dunn County Board of Supervisors that Dunn County joins the Wisconsin Clerks of Circuit Court Association (WCCCA) and the Wisconsin Counties Association (WCA) in their efforts to increase the Circuit Court Cost Appropriation by \$70 million payable to Wisconsin Counties in the 2025/27 Wisconsin State Budget.

BE IT FURTHER RESOLVED, that this Resolution shall be effective upon its passage and publication and a copy be sent to Governor Evers and all Wisconsin State Legislators representing Dunn County.

Offered this 19th day of March, 2025 at Menomonie, Wisconsin.

Adopted on: March 19, 2025

ATTEST:

Andrew Mercil, County Clerk

OFFERED BY THE COMMITTEE ON
ADMINISTRATION:

Vaughn Hedlund, Chair

Approved as to Form and Execution:

Jim McMenemy, Corporation Counsel

Budget Impact: This has no immediate budget impact to Dunn County for 2024. If the court support funding amount from the state is increased to the counties the additional funds may decrease the overall budget for the Dunn County Circuit Courts.

Background Information: The Circuit Court system is intended to be a state-county partnership. The state's fiscal responsibilities include Judges, Court reporters, CCAP equipment, and the Circuit Court Cost Appropriation. The Counties are fiscally responsible for the majority of other functions of the court, including, but not limited to the following: bailiffs and court security officers, courthouse building maintenance, phones and utilities, Clerk of Court and Register in Probate, staff salaries and benefits, jury costs, psychological exams, guardians ad litem and court-appointed attorneys, expert witnesses, interpreters and translation fees, court commissioners, law

libraries, corporation counsel, courtroom technology and audio visuals, copying machines and other non-CCAP office technology, office supplies, furniture, recruitment and training, financial collection efforts, mail fees, printing costs, exhibit and file storage, access to state data, insurance, service of court documents, judicial staff attorneys, and equipment repairs.

Over the last 10 years, the increase in the county portion of cost to run the courts is nearly six times higher than the increase in Circuit Court Cost Appropriations provided to cover these costs, and counties now pay almost \$150,000,000 more than the state in unbalanced Circuit Court costs.

REPORT & RESOLUTION NO. 14

Supervisor Morehouse moved to approve resolution No. 14, A resolution Authorizing the Sale of County-Owned Property, seconded by Supervisor Bauer. Chair McCullough asked if there were any questions. Questions were asked from the floor and responded to by County Administration. Motion to call the question made by Supervisor Stori, seconded by Supervisor Bauer, Motion carried by a voice vote. Char McCullough called the original vote. Motion carried by a voice vote.

RESOLUTION NO. 14

A RESOLUTION AUTHORIZING THE SALE OF COUNTY-OWNED PROPERTY

WHEREAS, Dunn County is the owner of certain real property with a legal description of LOT 2, OF CERTIFIED SURVEY MAP NUMBER 4459, VOLUME 22 PAGE 59 OF SURVEYS RECORDED AS DOCUMENT NUMBER 630320, BEING PART OF THE NORTHWEST NORTHWEST AND PART OF THE NORTHEAST NORTHWEST OF SECTION 30 AND PART OF THE SOUTHWEST SOUTHWEST AND PART OF THE SOUTHEAST SOUTHWEST OF SECTION 19, ALL LOCATED IN TOWN 28 NORTH, RANGE 12 WEST, CITY OF MENOMONIE, DUNN COUNTY, WISCONSIN..hereinafter referred to as the "Property"; and

WHEREAS, the Dunn County Facilities Committee has determined that the sale of the Property is in the best interest of Dunn County; and

WHEREAS, pursuant to Wisconsin Statutes § 59.52(6), the County is authorized to sell real property; and

WHEREAS, the contingencies to the sale include but are not limited to the buyer obtaining the following:

1. Approvals for zoning compliance to ensure the Property's intended use aligns with municipal requirements;
2. Subsoil investigations and approvals to confirm soil conditions meet the necessary standards for development;
3. Verification and resolution of any easements and restrictions affecting the Property;
4. Obtaining all required permits and approvals necessary for the development and intended use of the Property;

5. Securing Tax Incremental Financing (TIF) funding from the City of Menomonie to support the proposed development or use of the Property;
6. Provision of a detailed map of the Property, including boundaries, easements, and other relevant geographic features

WHEREAS, the County has determined that the sale of the Property to Workhorse Land Development or Assignees, PO Box 1606, Hudson, Wisconsin 54016 is in the best interest of the County;

NOW, THEREFORE, BE IT RESOLVED, by the Dunn County Board of Supervisors, that:

1. **Approval of Sale:** The sale of the Property to Workhorse Land Development or Assignees., for the amount of \$829,490, is hereby approved.
2. **Authority to Execute Sale Documents:** The Dunn County Manager and the Dunn County Clerk are hereby authorized to execute all necessary documents, including a Warranty Deed, to effectuate the sale of the Property to Workhorse Land Development or Assignees.
3. **Conditions of Sale:** The sale of the Property shall be subject to the following terms and conditions:
 - a. The Proposed use of the property will align with the concept drawing and provide retail space, housing, and a building for a child care center.
 - b. The satisfaction of all aforementioned conditions and approvals
4. **Payment Terms:** The full purchase price shall be paid at the time of closing, or sooner, as agreed upon by both parties.
5. **Effective Date:** This resolution shall take effect immediately upon its passage and approval.

Offered this 19th day of March, 2025, at Menomonie, Wisconsin.

Adopted on: March 19, 2025

ATTEST:
Andrew Mercil, County Clerk

OFFERED BY THE FACILITIES
COMMITTEE:
Ann Vogl, Chair

Approved as to Form and Execution:
Jim McMenemy, Corporation Counsel

Budget Impact: The sale of the Property will generate revenue for the County.

Background Information: The parcel in this resolution was developed by the sale of the county land to Prevea Clinic. A developer contacted County Administration with interest in developing the parcel. Following approval to move forward with negotiation from the board of supervisors

the Administration along with representatives from the City met with the developer to develop a concept drawing and purchase agreements to sell the land. The Facilities committee approved the resolution to sell the property after a meeting with a representative of the development company and is forwarding this to the full board for approval.

REPORT & RESOLUTION NO. 15

Supervisor Prochnow moved to approve resolution No. 15, A resolution Authorizing the Sale of County-Owned Property, seconded by Supervisor Quinn. Chair McCullough asked if there were any questions. Questions were asked from the floor and responded to by County Administration. Motion carried by a voice vote.

RESOLUTION NO. 15

A RESOLUTION AUTHORIZING THE SALE OF COUNTY-OWNED PROPERTY

WHEREAS, Dunn County is the owner of certain real property located at E3900 Highway 29, Menomonie, Wisconsin 54751, hereinafter referred to as the "Property"; and

WHEREAS, the Dunn County Facilities Committee has determined that the sale of the Property is in the best interest of Dunn County; and

WHEREAS, pursuant to Wisconsin Statutes § 59.52(6), the County is authorized to sell real property; and

WHEREAS, the County has determined that the sale of the Property to American Structures, Inc., PO Box 409, Menomonie, Wisconsin 54751 is in the best interest of the County;

NOW, THEREFORE, BE IT RESOLVED, by the Dunn County Board of Supervisors, that:

1. **Approval of Sale:** The sale of the Property to American Structures, Inc., for the amount of \$352,400, is hereby approved.
2. **Authority to Execute Sale Documents:** The Dunn County Manager and the Dunn County Clerk are hereby authorized to execute all necessary documents, including a Warranty Deed, to effectuate the sale of the Property to American Structures, Inc.
3. **Conditions of Sale:** The sale of the Property shall be subject to the following terms and conditions:
 - a. The Property is sold "as-is," without any warranties or guarantees of any kind.
 - b. American Structures, Inc. shall bear all closing costs, including, but not limited to, recording fees, transfer taxes, and title insurance.
 - c. American Structures, Inc. shall comply with all applicable laws, regulations, and zoning ordinances.

4. **Payment Terms:** The full purchase price shall be paid at the time of closing, or sooner, as agreed upon by both parties.
5. **Effective Date:** This resolution shall take effect immediately upon its passage and approval.

Offered this 19th day of March, 2025, at Menomonie, Wisconsin.

Adopted on: March 19, 2025

ATTEST:
Andrew Mercil, County Clerk

OFFERED BY THE FACILITIES
COMMITTEE:
Ann Vogl, Chair

Approved as to Form and Execution:
Jim McMenemy, Corporation Counsel

Budget Impact: The sale of the Property will generate revenue for the County and eliminate ongoing maintenance costs for the Property.

Background Information: The Dunn County Transfer Station has been vacant since the dissolution of the Solid Waste Division. The Facilities Committee has determined that selling the Property is in the best interest of the County. The Property and its structure are no longer suitable for their original purpose and have been unused for the past three years. Given the ongoing maintenance costs, the deteriorating condition of the building, and expressed interest from third parties, the Facilities Committee has chosen to sell the Property through a sealed bid process. A bid has been received for an amount greater than the appraised value.

REPORT & RESOLUTION NO. 16

Supervisor Morehouse moved to approve resolution No. 16, Support to Obtain Family Friendly Workplace Certification, seconded by Supervisor Thomas. Chair McCullough asked if there were any questions. There were none. Motion carried by a voice vote.

RESOLUTION NO. 16 SUPPORT TO OBTAIN FAMILY FRIENDLY WORKPLACE CERTIFICATION

2025 WI County Clerk Conference (June 22-25, 2025) - Vendor Registration Form that the Dunn County Board of Supervisors approves to pursue certification as a Family Friendly Workplace.

Offered this 19th day of March, 2025 at Menomonie, Wisconsin.

Adopted on: March 19, 2025

ATTEST:
Andrew Mercil, County Clerk

OFFERED BY THE COMMITTEE ON
ADMINISTRATION:
Vaughn Hedlund, Chair

Approved as to Form and Execution:

Budget Impact: The cost to obtain certification as a Family Friendly Workplace is \$500 per year. This cost will be covered within the Administration Budget for Fiscal Year 2025.

Background Information: Family Friendly Workplaces, Inc. is a nonprofit organization dedicated to recognizing and supporting employers that implement policies that promote a family-friendly work environment. Their certification program assists organizations in enhancing their ability to attract and retain talent while promoting a supportive and inclusive workplace culture. This certification would formally recognize our commitment to policies that support employees in balancing work and family responsibilities. The benefits of obtaining certification as a Family Friendly Workplace include:

- **Recruitment and Retention Support:** Certified employers can use the logo in their recruitment efforts, including job postings. The certification helps boost employer brand visibility and credibility.
- **Internal and External Communication:** Assistance in spreading the word about the employer's certification through internal and external channels.
- **Access to Policy Library:** Certified employers gain access to a library of legally-compliant policies that can be proposed for adoption.
- **Email Communications:** Receive regular emails with relevant news, events, and information to support employees.

The process to become a certified Family Friendly Workplace includes completion of an application and certification matrix that reviews our current employee benefits, policies and practices. If the County does not initially meet eligibility requirements to obtain the certification, recommendations will be provided for consideration in helping us to meet the standards for certification.

Announcements were made from the floor. The Chair declared the meeting adjourned at 9:42p.m.

Respectfully submitted,
ANDREW MERCIL,
DUNN COUNTY CLERK

Purchases Over \$40,000

Department	Vendor	Description	Amount	Comment
2013B - Comm. Svcs	Associated Trust Company, N.A.	2013B GO Interest Expense	41,450.00	Facility Improvement Bonds
2019A - GO Bonds	Associated Trust Company, N.A.	2019A GO Interest Expense	47,731.25	County Highway improvements, remodeling of the Community Service Building, IT Infrastructure & Equipment, and ERP Software Implementation.
2019A - GO Bonds	Associated Trust Company, N.A.	2019A GO Principal Payments	810,000.00	
2020A GO Refinancing	Associated Trust Company, N.A.	2020A GO Interest Expense	93,313.75	
2020A GO Refinancing	Associated Trust Company, N.A.	2020A GO Principal Payments	1,335,000.00	Health Care Center Refunding Bonds
Admin-Finance	Tyler Technologies Inc.	Priority Budgeting Solution	60,700.00	
ERP Project	Andrews Technology HMS, Inc.	Time Keeping Solution	56,282.50	
ERP Project	BS&A Software LLC	Financial System Solution	82,200.00	
External Organizations	Dunn County Housing Authority	Annual County Contribution	49,000.00	
External Organizations	Dunn County Economic	Annual County Contribution	55,000.00	
Information Technology	Capital Data Inc.	Security System License	76,960.36	

2024 ANNUAL REPORT



From Left to Right - Lori Schneider, Heather Kuhn, Annette Larson

Perpetually maintaining the history of Dunn County, its land and its people.

2024 has been a year of growth, challenges and resilience for the Register of Deeds office. This report highlights our accomplishments, the impact we've made on our community and the steps we are taking towards a progressive future. Customer service and security remain top priorities. Deeds, mortgages and satisfactions, among many other types of documents, are submitted to our office daily. Documents are required to be entered on the day received, and in the order received. While the number of documents varies day to day, we are also responsible for filing death and marriage records and handling a variety of information and copy requests.

The housing market and economy have a direct impact on revenues collected by our office. In 2024, recording fees, transfer fees and online access fees surprisingly exceeded budget expectations. There were 355 more real estate documents recorded in 2024 compared to 2023. Time was spent training a new part-time employee but unfortunately, we ended the year with a vacant half-time position. Due to the vacant position along with other cost savings, projected expenditures were reduced by \$18,000.

History:

The Register of Deeds office was established in Wisconsin in 1836, and the 1848 Wisconsin constitution designated it as a permanent component of county government. Registers are elected every 4 years, and any vacancies are appointed by the governor. The office was created to ensure the rights of individuals who first made claims to property which still holds true today. Ownership of rights in and claims on property constitute one of the chief forms of wealth in American Society. Records of the existence and exact nature of those rights are keys to orderly economic activity relating to that property. Accurate descriptions of property help society avoid wasteful battles over boundaries and rights.

The earliest deed recorded in Dunn County took place in 1857. The Dunn County Vital Record registrations began in 1869, with the earliest birth record in 1858, earliest marriage record in 1855 and the earliest death record in 1861.

Office Purpose and Services Provided:

Citizens are provided safe archival storage, convenient access and immediate retrieval of maintained personal vital records and all public land records in Dunn County according to the Constitution of the State of Wisconsin and the duties prescribed by Wisconsin Statutes, predominately section 59.43. Recorded land records are the basis for creating and maintaining the county's tax roll and GIS mapping.

1. Record, provide access and maintain Real Estate records.
2. File, provide access, maintain and issue certified copies of Birth, Marriage, Death, Divorce, and Military Discharge records.
3. To implement statutory changes, system modernization, program and procedure evaluation, and staff development to assure a high level of timely service for our constituents.
4. Coordinate procedures with various county offices regarding real estate and vital records.
5. Coordinate operations with various state and federal agencies, including Dept. of Health and Social Services (Vital Records), Dept. of Administration (Plat review and the Wisconsin Land Information Program), Department of Revenue (transfer fee collection), Dept. of Natural Resources (managed forest law), and Internal Revenue Service (federal tax liens).



Heather M. Kuhn, Register of Deeds

3001 US Hwy 12 E, Suite 112

Menomonie, WI 54751

Phone: (715) 232-1228

www.dunncountywi.gov/rod

2024 FINANCIAL BREAKDOWN

GENERAL FUND REVENUE **\$322,569**

- Transfer Fees \$136,941
- Miscellaneous Copy Fees \$3,852
- Online Access Contracts \$82,818
- Vital Record Copy Fees \$18,568
- Recording Fees \$80,390

EXPENDITURES **(369,731)**

COUNTY LAND RECORDS MODERNIZATION FUND **\$ 42,728**

SENT TO STATE AGENCIES **\$593,936**

- Dept of Revenue (Transfer fee share) \$539,257
- Land Information Program (WLIP) \$37,387
- Dept. of Administration (Vital Records share) \$13,645
- Children's Trust Fund (child abuse & neglect prevention) \$3,647

TOTAL GROSS RECEIPTED \$959,233.00

2024 FINANCIAL SUMMARY

Register of Deeds: Financials Jan - Dec 2024

Acct Type	Total 2023 Actuals	Total 2024 Budget*	YTD 2024 Actuals	Total 2024 Projected*
Revenue: Levy	(49,435)	(61,435)	(61,435)	(61,435)
Revenue: Public Charges	(309,002)	(264,500)	(318,717)	(318,717)
Revenue: Misc	(5,361)	(5,000)	(3,852)	(3,852)
Revenue: Fund Balance	(12,000)	(5,439)	-	(5,439)
Revenue: Other	-	(51,726)	-	(51,726)
Expense: S&F	264,621	279,739	271,947	271,947
Expense: Operating	91,466	108,361	97,785	97,785
Grand Total	(19,711)	-	(14,273)	(71,438)
Revenue	375,798	388,100	384,004	441,169
Expense	356,086	388,100	369,731	369,731
Net	19,711	-	14,273	71,438

* Surplus/(Deficit)

Projection Methodology:

1. Wages are projected based on 26 pay periods & health benefits based on 12
2. Expenses and revenues are projected based on year-to-date less than 1 month. It may not be applicable for fixed funding sources (i.e., grants & levy).

Key Achievements:

- Customer service remains a top priority and we strive to respond efficiently and accurately to every request for information.
- Recorded 5353 documents and reviewed for compliance with statutory recording requirements. 56 different document types were identified. 999 documents were rejected and resubmitted.
- Issued 4899 certified copies of vital records to authorized individuals and agencies
- Filed 294 death records, 207 marriage records and 4 Military Discharges
- Back-indexed 8200 documents compared to 3000 documents in 2023 which added value to the online Grantor/Grantee index as it's now searchable back to 1972.
- Recorded 1545 ownership transfers compared to 1459 ownership transfers in 2023. Sales totaled over \$224.6 million.
- Land Development: filed 103 Certified Survey Maps compared to 97 in 2023; filed 1 Subdivision Plat and 9 Transportation Project Plats
- Collaborated with business partners, such as attorneys, title companies, surveyors, appraisers and lenders on accessing, indexing and recording documents
- Ongoing database clean-up for ease of access to records
- 2024 Election year – Thank you for your support!
- Assisted Treasurer's office with SAP approvals for timekeeping and journal entries during the Treasurer vacancy
- Managed billing accounts for 24 online access subscribers and notified subscribers of any software updates and training opportunities
- Assisted with orientation for the newly elected RODs
- Added a new electronic recording vendor, Hopdox. We can accept electronic recordings via five different trusted submitters.
- Monitored activity for the online pay-as-you-go search platform, called Tapestry, which resulted in 2662 online searches and generated revenue of \$11,281.08

Staff Development, Training and Community Outreach:

- Attended monthly software webinars, annual user group meeting & educational symposium provided by software vendor, Fidlar Technologies
- Attended Property Records Industry Association (PRIA) symposium, which is a national association of recorders
- Attended Wisconsin Counties Association Legislative Conference along with three Wisconsin Register of Deeds conferences
- Attended open house in Barron County which offered software training for our business partners
- Elected President of the Wisconsin Register of Deeds Association (WRDA); served on WRDA committees (Operations, Joint Alpha, Public Relations & Legislative); member of WRDA District 5
- Volunteered for the United Way - Day of Caring
- Staff involved in the Employee Workgroup and attended monthly meetings
- Staff attended “Be your Best” conference
- Staff volunteered at the blood drives held at the government center
- Joined a Judicial Security Workgroup which focused on implementation of ACT 235
- Joined an Accounting Pit Crew to aid the county in the selection of a new ERP
- Participated in the Veteran’s Resource Fair and assisted veterans in signing up for Honor Rewards and Property Fraud Alert
- Completed monthly cybersecurity trainings
- Assigned government center floor warden for emergencies, fire and severe weather
- Assisted property owners interested in signing for “Property Fraud Alert”, a free notification service that alerts subscribers (via email, text message, or a voice phone call) each time a document is indexed with their name. Currently, there are 373 subscribers.

[Video FBI warns property owners to be on alert for scams - ABC News](#)

Challenges:

- Educating constituents on our role in real estate ownership transfers and filing documents
- Assisting customers drafting legal documents to ensure documents meet statutory recording requirements without giving legal advice.
- Funding for imaging projects and book repair
- Revenue impacted by higher interest rates, low housing inventory and higher prices
- Inability to control workload
- Ensuring staff coverage
- Implementation of ACT 235 - shielding personal information of a judicial officer identified in public records
- Cybersecurity, protecting the records for permanent retention

Tracking Legislation:

- Transfer Fee decrease to \$2.00/\$1000 value and the split is changed to 50% county, 30% WLIP and 20% state general fund
- Recording Fee increase in Governor's budget
- ACT 235 - Judicial officer privacy effective 4/1/2025
- Updates to Wis. Stats. 59.43 (Register of Deeds duties)
- Authorization for tribal governments to copy certified copies of vital records
- Disclosure of vital record information, rolling 100 years
- Prohibiting recording contracts for services or materials that do not improve real estate & provide a penalty



Heather M. Kuhn, Register of Deeds

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Thank you to our business partners for their expertise and continued collaboration which is instrumental to our joint success. Together, we will continue to serve as the cornerstone for growth in our community.

Thank you to the amazing Register of Deeds Deputies for their hard work and dedication! So proud of the work they do every day to make things better for our customers and for our community.

Lastly, thanks to all of you for your support and I look forward to continuing to serve Dunn County.

Respectfully submitted,

Heather M. Kuhn
Register of Deeds



Dunn County Housing Authority Annual Report 2024

The Dunn County Housing Authority is a not-for-profit government entity created by the County of Dunn per state law.

2024 DUNN COUNTY HOUSING AUTHORITY BOARD

Chair; Vaughn Hedlund, Vice Chair; Sandra Schlemm, Treasurer; Kwase Golliday, Terry Stamm and Patricia Aspen.

PROGRAMS

The Dunn County Housing Authority (DCHA) is staffed by West CAP and administers two programs: Housing Choice Voucher (HCV) and Family Self-Sufficiency (FSS).

PROGRAM STAFF

Tammy July Levra (HCV, FSS).

OFFICE

1421 Stout Rd, Menomonie, WI 54751
Phone: 715-598-9887

HOUSING CHOICE VOUCHER PROGRAM ***Fiscal Year April 1, 2024 to March 31, 2025***

The Housing Choice Voucher program is offered to eligible residents of Dunn County. The program is a rent subsidy program available to households that do not exceed 50% of the county median income. The program operates off a waitlist. The first step of receiving assistance is to complete an application. All eligible applicants must attend a tenant briefing to learn about the guidelines of the program and be issued a voucher. Once they receive a voucher and find housing within the program guidelines, they receive a rental subsidy to help with housing costs. The participants are responsible for paying 30% of their household's adjusted gross income toward housing costs and the subsidy covers any remaining rent and utilities.

DUNN COUNTY HOUSING AUTHORITY ANNUAL REPORT

The housing authority is currently administering 64 vouchers with a base of 95 vouchers. There have been 11 voucher holders to leave the program this calendar year. Of those 11: 2 ported to a new housing authority, 2 became over income, 5 left the program voluntarily for varied reasons including new housing opportunities and home ownership, and 2 were terminated.

There have been 11 lease ups this calendar year from tenant briefings and one port in, for a total of 12 new lease ups. A total of 257 applicants have been invited to attend tenant briefings this calendar year, 57 of those applicants are still pending response. During the year there have been 15 different tenant briefings, with 54 eligible applicants attending those meetings and receiving vouchers.

The Dunn County Housing Authority, Housing Choice Voucher program has maintained an average of 100% reporting rate for the sixteenth year in a row. The DCHA received a Section 8 Management Assessment Program (SEMAP) score of 89 in 2024 giving us a rating of standard, per HUD process. We received a high-performance rating in 2009, 2011, 2013, 2017 and 2022.

The HUD PHA Plan requires the DCHA to have a Resident Advisory Board (RAB) to review all housing authority policies/procedures and give feedback on such documents. They also play an active role in the submission of our 5-year plan by providing feedback on the plan prior to submission. In preparation for the 2020 5-year plan, board recruitment took place in 2019, with little interest received. We currently have a three-member board. The next required 5-year plan will be submitted January 2025. We will complete the recruitment for new members in December 2024.

The Dunn County Housing Authority plays an active role in the Wisconsin Association of Housing Authorities (WAHA). Tammy July Levra is currently the President of WAHA - District 6.

The Dunn County Housing Authority has spent a total of \$352,376 this fiscal year (April 2024-December 2024). We have 3 months remaining in our fiscal year.

**DUNN COUNTY HOUSING AUTHORITY
ANNUAL REPORT**

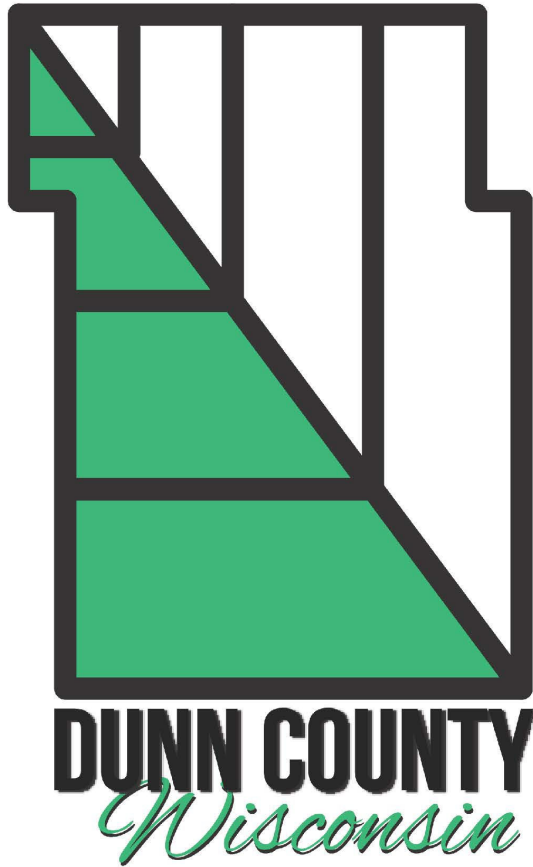
***HUD SECTION 8 FAMILY SELF-SUFFICIENCY PROGRAM
Calendar Year January 1, 2024 to December 31, 2024***

The Family Self Sufficiency Program is a component of the Housing Choice Voucher Program intended to promote the coordination of housing choice vouchers with public and private resources to help participants achieve economic independence. The program is open to all HCV participants wishing to gain self-sufficiency. We operate a joint program with the St Croix County WHEDA participants.

The HUD requirement of the FSS program is for each participant to gain and maintain employment based on their education, training, skills, and job availability. Other common goals are to update or complete a resume, to complete self-paced budget counseling, to increase their credit score, and to gain reliable transportation, during the FSS contract. The participants are required to meet with a case manager a minimum of ten times during each year of their contract. Many of the participants have educational and/or job training goals that are the primary focus during their enrollment.

The FSS program currently has twelve participants enrolled. Three of the participants are in Dunn County. All of the Dunn County participants have money in their savings/escrow account. The program had two Dunn County participants exit the program this year.

Both of our participants that exited the program came to the end of their contract without fulfilling the final goal. However, they both made great progress toward their goals and left the program more sufficient than when they enrolled. Both purchased reliable transportation through FSS escrow funds they accrued by increasing their earned income during enrollment, completed months of financial education and completed goals regarding their mental health. Thus, leaving the program with a positive resource network to support them in continuing to achieve their employment goals.



2024 ANNUAL REPORT VETERAN SERVICES OFFICE



MISSION: Provide assistance to Veterans and dependents with obtaining county, state, and federal benefits through advocacy, information and referral, and direct support.



2024 ANNUAL REPORT VETERAN SERVICES OFFICE

Members of the Health & Human Services Board

Diane Morehouse, Chair

Patrick Breslin

Gary Stene, Vice Chair

Polly Rudi

Michelle Bachand

William Lamb

Andrew Hagen

Dr. Alexandra Hall

VISION STATEMENT:

We are the leadership that advocates for the health, safety, and welfare of Dunn County.



2024 ANNUAL REPORT VETERAN SERVICES OFFICE

FEDERAL VETERAN BENEFIT ASSISTANCE

- The Veteran Benefits Administration (VBA) reports significant progress in improving the speed of claim processing. Veterans receiving VA disability or pension benefits were granted a 3.2% cost-of-living adjustment. The VBA has consistently maintained a new claim processing timeline of 3 to 7 months. However, the accuracy of claim outcomes remains inconsistent, leading to numerous appeals and submissions of clear and unmistakable errors. The office processed 595 new pension and disability claims, along with 180 appeals.
- The Veteran Health Administration (VHA) reports a 40% increase in Veterans Health Care enrollment compared to the previous period. Nationally, a total of 1.3 million Veterans have enrolled since 2021. Locally, the office facilitated 156 VHA health enrollment applications, including applications for the Civilian Health and Medical Program of the Department of Veterans Affairs (CHAMPVA). Additionally, local enrollment in the VHA rose by 41, resulting in \$4,822,000 in additional health care expenses.
- The National Cemetery Administration (NCA) celebrated its 50th anniversary, commemorating five decades of honoring Veterans, service members, and their families with dignified final resting places. Over the course of the year, the office processed 58 benefits applications, including requests for Presidential Memorial Certificates, Grave Markers, and Burial Flag reimbursements. Additionally, the office provided invaluable support through numerous end-of-life planning discussions with Veterans and their dependents. The office remains steadfast in its commitment to ensuring dignity and respect throughout the entire end-of-life process for Veterans and their loved ones.



2024 ANNUAL REPORT VETERAN SERVICES OFFICE

STATE OF WISCONSIN VETERAN BENEFIT ASSISTANCE

The State of Wisconsin enhanced its Veterans Benefits and Tracking System application, streamlining the processing of Veteran benefits and applications to ensure greater efficiency and timeliness. This past year, the County Veteran Services Officer was elected as President of the County/Tribal Veteran Services Officer Association. During the reporting period, the office successfully processed 39 Wisconsin Property Tax Credits and 29 Wisconsin GI Bill applications. To further support staff development, the state implemented monthly benefit training sessions, helping both seasoned and new C/TVSO staff to become proficient and well-versed in the benefits and application processes.



2024 ANNUAL REPORT VETERAN SERVICES OFFICE

DUNN COUNTY VETERAN BENEFIT ASSISTANCE

The Dunn County Veterans Office hosted a highly successful Veteran Outreach Event during this reporting period, drawing over 150 participants and 25 vendors. This marked the office's most attended outreach event to date, providing an excellent opportunity to educate attendees about new benefits such as the PACT Act. The office also authorized 36 rides for Veterans to medical appointments, covering a total of 3,466 miles, continuing its partnership with Dunn County Transit to deliver this essential service. Additionally, the office provided immediate direct relief assistance to three Veterans, including hotel stays and homelessness prevention. As the funder of last resort, the office prioritizes leveraging partnerships before utilizing relief funds, referring Veterans to collaborators to ensure their situations stabilize or resolve. The office remains steadfast in its collaborative efforts with other human services programs and Project Hope to address crises, homelessness, suicidal ideation, and substance abuse.



2024 ANNUAL REPORT VETERAN SERVICES OFFICE

2024 Budget

SOLDIERS & SAILORS RELIEF FUND

1520010010 Veterans Service Office

Projected Budget: \$277,448
Consumed Budget: \$272,469
Available Amount: \$4,979.47

1520010020 Veterans Relief

Projected Budget: \$23,357
Consumed Budget: \$15,192
Available Amount: \$8,165

1520010900 WDVA Grant

Projected Budget: \$13,750
Consumed Budget: \$7,980
Available Amount: \$5,770

Wisconsin Statute s.45.81 establishes the County Veterans Service Commission, which is responsible for determining aid to needy Veterans. The commission meets quarterly to review and approve expenditures for local Veteran assistance.

During this reporting period, the Soldiers and Sailors Relief Fund facilitated 3,466 miles of transportation, providing 36 rides for medical appointments. This marks an increase from the previous year, largely attributed to a Veteran requiring weekly cardiac rehabilitation. The VA's enhancements to the Office of Community Care have significantly improved access to private care options for Veterans, a change that continues to have a positive local impact.

Additionally, this fund has provided essential support to Veterans and their dependents, covering needs such as grave flag holders, flags, gas, food, rent, indigent burials, mortgages, and utilities.



2024 ANNUAL REPORT VETERAN SERVICES OFFICE

FEDERAL VETERAN BENEFITS	2023	2024
Compensation and Pension	\$17,140,000	\$18,460,000
Education and Vocational Rehabilitation/Employment	\$966,000	\$1,052,000
Insurance and Indemnities	\$75,000	\$46,000
Medical Care	\$11,579,000	\$16,401,000
Unique Patients	988	1,029
TOTAL	\$29,761,000	\$35,959,000

WISCONSIN VETERAN BENEFITS	2023	2024
Department of Revenue Property Tax Credit Approvals	30	39
Wisconsin GI Bill Tuition approval/Grant for Private Nonprofit schools	28	29
Aid to Needy Veteran Grant	\$0/0	\$0/2
Wisconsin State Benefit Applications	129	175



2024 ANNUAL REPORT VETERAN SERVICES OFFICE

NOTEWORTHY ITEMS	2023	2024
Burial Benefits Processed	47	58
New Client Records added in VETPRO	415	588
Total Veteran/Dependent Records Managed	10,391	10,979
Medical Equipment Loan Program	666	801
Total Veteran Transportation Miles	1,768	3,446
Registered Discharge Documents	6	4
Retroactive Disability/Pension Payments	\$1,008,618	\$1,205,571



2024 ANNUAL REPORT VETERAN SERVICES OFFICE

IMPACT STATEMENTS

- 1) CVSO assisted Veteran from the first Gulf War appeal a denied Obstructive Sleep Apnea disability claim caused by asthma, which was a result of the toxic exposure damage when fighting in Kuwait. The Veteran Benefit's Administration agreed with our medical evidence and rationale resulting in a retroactive payment of \$50,877.2.
- 2) CVSO assisted a Vietnam Veteran with a disability claim for lung cancer, which is presumptive disease from service in the country of Vietnam. The VA examiner opined that his lung cancer was the result of a metastasized cancer from his tongue. CVSO requested a medical opinion from the Veteran's Oncologist who without hesitation provided a statement that the lung cancer is its own distinct cancer and did not metastasize from his tongue cancer. This medical opinion was submitted to the Board of Veterans Appeals with a request for a direct review. It was approved quickly after the Veterans Law Judge reviewed the objective medical evidence. This resulted in a \$57,297.02 retroactive payment and ongoing payment of \$3,946.25.
- 3) Veteran Specialist conducted a benefits overview with a female Veteran in January 2022. At that time, she was seeking mental health treatment and did not have health coverage while facing eviction. Throughout the course of two years, she started mental health treatment after enrollment in Badgercare health coverage and enrolled in the VA Healthcare system. During this time, she was able to secure subsidized housing through the Dunn County Housing Authority. The Veteran Specialist built trust with her over the two-year period, and she agreed to confront her Military Sexual Trauma and file the compensation claim. It took quite some time for the Veteran to build trust and enough strength to pursue this benefit. She was able to share her story with the support from counseling and the disability claim has now been submitted for consideration.
- 4) Veteran Specialist assisted a Veteran in August 2022 on a claim for benefits related to cancer and Toxic Exposure at Camp Lejeune, NC. The claim was initially denied in June 2023 and the Veteran worked closely with his oncologist to get a medical opinion to support the claim. The Veteran unfortunately passed while the appeal was pending. The Veteran Specialist worked with the Surviving Spouse to continue appealing the claim on the Veteran's behalf and receive survivor's benefits. In February 2024, both claims were awarded. This resulted in over \$50,000 in retroactive payments and ongoing benefits for the surviving spouse.
- 5) In 2021, Veterans Specialist reviewed a file of a deceased Veteran while scanning and purging old records. This review discovered that the Veteran may have been incorrectly denied VA disability benefits in 1986. The Veteran Specialist reached out to the Surviving Spouse and informed her that she may be due benefits from the closed claim. The claim was decided in the fall of 2021 and the Spouse has been receiving ongoing benefits. The VA did not determine the retroactive payment amount at the time due to him being a military retiree and needing to reconcile benefits with the Defense Finance and Accounting Service. In February 2024, the retroactive amount was determined to be \$482,287.88. **Prior to the National Defense Authorization Act for Fiscal Year 2020 there was a law that required an offset of the military retired pay Survivor Benefit Plan payments for surviving spouses who are also entitled to Dependency and Indemnity Compensation from the VA. The result after this offset was calculated into the retroactive award the surviving spouse received \$110,921.88.*



2024 ANNUAL REPORT VETERAN SERVICES OFFICE

IMPACT STATEMENTS

- 6) The CVSO assisted WW II Veteran with a disability claim in 2015 for issues in relation to a bilateral foot condition caused by his military service. Upon approval of this condition, CVSO placed a claim for a bilateral knee condition secondary to the longstanding plantar fasciitis and due to the change in his gait. The VA had initially denied and with submitting of much additional medical evidence and a Board of Veterans Appeals hearing the BVA approved with a grant for effective date of 2016 and retroactive fund of \$93,909.99. The Veteran is in a non-contract VA nursing home and private pay. He is now eligible for cost free nursing home care at a VA contract facility.
- 7) The office hosted a Veteran Resource Fair at the Menomonie Alliance Church on Saturday April 27 from 8:30-1:00 PM. It has been five years since the last outreach event and historically this event would have approximately 70-80 participants. This year the event had 159 participants and 26 vendors. It was featured on WQOW news and the Secretary Designee of the WDVA James Bond made an appearance. This event was greatly supported by the community, raising \$3,450 in donations and many great prize giveaways were donated as well. The office has received very positive feedback from the event.
- 8) The Veteran Specialist completed a Board of Veterans Appeal hearing in January 2024 requesting an increase in compensation for mental health condition. Much preparation was spent reviewing symptom treatment and past evaluations. The argument was well prepared, and Veteran's testimony presented clear and objective historical evidence resulting in the BVA agreement and grant of the increased award. The Veteran was awarded just over \$50,000 in retroactive compensation and reports that he is now debt free. Veteran reports this decision has removed any financial strain in the household. The removal of the financial strain has helped his marriage and is improving his parenting with the decreased household stress.
- 9) The Veteran Specialist began scanning old records into the electronic Veteran Management System nine years ago. This has been an ongoing project since moving to a web-based system. Each record is reviewed closely to assess if additional benefits may be warranted. A Veteran's record indicated he may not be receiving all the benefits earned. The Veteran was willing to pursue the additional benefits after encouragement from the Veteran Specialist resulting in an extremely positive outcome. Through much effort, determination, research, and multiple appeals the Veteran went from being rated at 0% to 80% disabled. The cumulative effect of these efforts has been a receipt of over \$100,000 in retroactive payments with current disability payment of \$1,322 each month.
- 10) Veteran Specialist (VS) successfully assisted a Veteran that suffered an electrical shock while on active duty achieve a 100% permanent and total disability rating. The Veteran sought assistance because he developed a seizure disorder resulting in job and driver's license loss. The VS assisted Veteran meet his basic needs by applying for FoodShare and BadgerCare. This met the immediate need, but long-term disability was sought through the VA. Several appeals were conducted before the VA approved this Veterans permanent and total disability.



2024 ANNUAL REPORT VETERAN SERVICES OFFICE

IMPACT STATEMENTS

11) CVSO assisted SM through a Board of Veterans Appeals hearing disputing a decision regarding a lumbar injury and bilateral radiculopathy. The original claim was submitted in 2018, and the process took until 2024 to achieve an approval. The most important evidence was the Veteran's testimony in a Videoconference hearing with the BVA. CVSO led the Veteran questioning, opening, and closing statements. The evidence was very objective due to a severe motor vehicle accident resulting in his injuries and the death of another Soldier. We provided through testimony the continuity of symptoms. The approval resulted in a retroactive payment of \$36,504.54 and a monthly payment of \$1,075.16. This award significantly improved this Veteran's financial security as he is actively treating cancer and on a low fixed income.

12) Veteran Specialist worked with a female Veteran for a few years to establish a trusting and working relationship. Through this trust the Veteran was referred to the Veterans Center for counseling and actively participates in a Veteran Women's Group. The Veteran attempted to approach a claim a few years ago, but it was emotionally challenging. However, through the building of trust and counseling she was willing to revisit the disability claim for Post Traumatic Stress Disorder (PTSD). She attended the Compensation and Pension Examination virtually through our office in a secure setting due to the possible negative symptoms that may be a result of the exam. This allowed her a safe and familiar location. Also, it provided access to crisis response, if necessary, through the Health and Human Services Behavioral Health Department. She was awarded a 70% disability for the PTSD and received \$13,700 in retroactive disability pay.

13) A Vietnam Veteran has dealt with financial challenges for close to 5 years. He knowingly would send money to internet acquaintances that were not being honest with him. It appeared to be a fraudulent activity to take advantage of an elderly and lonely individual. Adult Protective Services and our office attempted to advise against these decisions. He is competent at making the decisions and understands the individuals were taking advantage of him. However, since he is competent and knowingly allowing it to happen, he can continue to make the decisions. The result was the loss of his permanent residence, making him homeless. Cairn House was used as a temporary shelter, and he was able to get into the Veterans Housing and Recovery Program in Chippewa Falls. This is a great outcome because it will allow him to get assistance with his basic needs and prepare financially to regain permanent housing. It will also meet his needs for companionship due to the other residence and programming at the facility.



2024 ANNUAL REPORT VETERAN SERVICES OFFICE

IMPACT STATEMENTS

14) The Veteran Specialist was contacted in 2022 by a Post 9/11 Veteran with concerns about lesions found on his spine. The Veteran was concerned about his young family and began additional testing. After a year of tests and appointments it was discovered, the Veteran has Multiple Sclerosis (MS). The Veteran Specialist researched and learned the VA considers MS to be a presumptive disability if diagnosed within seven years of leaving active duty. However, this Veteran was discharged over 14 years earlier. By reviewing the Veteran's records, it was discovered that his symptoms began three years prior to discharging from active-duty service. The Veteran experienced a continuity of these symptoms until the diagnosis was made of MS. Initially, the VA disagreed with the rationale, but an appeal was conducted resulting in a positive outcome for this Veteran and a safety net for his family. The VA has special programming for treatment of MS that assists the Veteran and the family. They are all involved in the treatment and support of the Veterans MS.

15) The CVSO assisted a 96-year-old Korean War Veteran with hearing loss benefits and neck injury from a gunshot/shrapnel wound suffered during the Korean War. The Veteran never sought any disability for his military service and only received health care from the VA. It took 13 years to convince the Veteran that these injuries should be validated due to the combat and lack of personal protective equipment. The result was that the Veteran is now eligible for VA Contract Nursing Home Care due to the approved disability. His military service records were lost due to a fire many years earlier at the National Personnel Records Center. However, the VA did find a record of his hospitalization in a military combat hospital during the Korean War due to neck injuries for 5 days. This assisted with substantiating the neck wound and the occupational noise exposure.



2024 ANNUAL REPORT VETERAN SERVICES OFFICE

IMPACT STATEMENTS

Phase 2 of the Veteran Eternal Flame Memorial has been completed with the placement of benches. Visitors are encouraged to take a moment to view the benches as they enter the main parking lot of the Government Center.

Phase 3 will focus on designing and installing the centerpiece and restoring the stained gold star.



**COUNTY OF DUNN, WISCONSIN
RESOLUTION NO. _____**

2025 BUDGET ADJUSTMENTS

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2025 is amended by the following amounts to the line item account numbers shown:

<u>BUDGET ADJUSTMENTS</u>	<i>Expense</i>	<i>Revenue</i>
<i><u>Department of Health</u></i>		
1510070900 – 534330 Operating Supplies	\$5,500	
1510070900 – 437000 Northwoods Coalition G151000052.2525		\$5,500
1510070900 – 534330 Operating Supplies	\$1,000	
1510070900 – 437000 Community Foundation G151000051.2525		\$1,000
<i><u>Environmental Services Department</u></i>		
State Grants – Nitrogen Optimization Pilot Program (new grant)		
2100010900 – 524030 – Grounds and Grounds Improvement	\$80,000	
2100010900 – 435000 – State-Grants		\$80,000

BE IT FURTHER RESOLVED that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated the 16 of April 2025, at Menomonie, Wisconsin

OFFERED BY THE EXECUTIVE COMMITTEE:

Adopted on: _____

Kelly McCullough, Chair

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

James McMenemy, Corporation Counsel

Budget Impact: The Adoption of this resolution increases the 2025 adopted budget by **\$86,500**. The adoption of this resolution has no impact upon the current year's tax levy.

Background Information:

The Executive Committee has considered the justifications for the proposed 2025 budget amendments and recommends that the Board adopt the amendments as being in the best interest of the County.

Budget Amendments:

Department of Health

The Northwoods Coalition (NWC) was formed through a partnership between Marshfield Clinic Health System and several community coalitions in 1995. NWC is the largest and oldest network of coalitions dedicated to substance use prevention in Wisconsin, servicing 34 counties and 11 Wisconsin Tribal Nations (<https://www.northwoodscoalition.org/>). NWC releases a few semi-competitive grants a year to eligible coalitions, like Health Dunn Right. The Dunn County Health Department was awarded \$5500.00 in funding to prevent opioid overdoses using evidence-based harm-reduction strategies. The funding will be used in partnership with Dunn County Transit to provide Naloxboxes (<https://naloxbox.org/pages/naloxbox-faqs>) in public spaces frequented by transit consumers and staff. This will remove barriers to access nasal Narcan in the case of a medical emergency.

The Community Foundation of Dunn County (CFDC) awarded the Health Department \$1000.00 in a competitive grant award to provide books for children. We are appreciative that we have received children's books from the Menomonie Women's Group in English for dissemination in WIC. This grant from the CFDC will allow us to provide materials to families that do not speak English in the home or would like to learn a new language with their child.

Environmental Services Department

The Environment Services Department, Land and Water Conservation Division (LWCD), received and will administer a Commercial Nitrogen Optimization Pilot Program (NOPP) Grant for the Red Cedar Conservation Farmers Producer-led Watershed group through the Department of Agriculture, Trade and Consumer Protection (DATCP) in 2025-2026. Grant funds will support on-farm research for agricultural trials on private land owned by Red Cedar Conservation Farmer Producer-led Watershed (RCCF) group participants.

**DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____**

**SUPPORT FOR INCREASING BASE FUNDING FOR
COUNTY CONSERVATION STAFFING TO \$20.2 MILLION**

NOW, THEREFORE, BE IT RESOLVED that the Dunn County Board of Supervisors does hereby urge the Wisconsin State Legislature to strengthen the viability of the State’s County Land and Water Conservation Staffing program by increasing base funding for the program by \$11,035,900 on an annual basis to a total of \$20.2 million annually.

BE IT FURTHER RESOLVED that a copy of the resolution be sent to the WI Land+Water Conservation Association, all State Legislators, the Governor, DATCP Secretary, DNR Secretary, DOA Secretary, the Wisconsin Counties Association, and the Wisconsin Towns Association.

Offered this 16th day of April, 2025, at Menomonie, Wisconsin.

OFFERED BY THE LEGISLATIVE
COMMITTEE:

Adopted on: _____

Gary Stene, Chair

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

James McMenemy, Corporation Counsel

Budget Impact:

The Land and Water Conservation Staffing Grant supplements the overall County budget in support of the Land and Water Conservation Division (LWCD). Increases to the state grant allocation would augment the County levy and increase the capacity of the LWCD to deliver the services to residents of the County.

Background Information:

County Land and Water Conservation Departments (LWCDs) in Wisconsin play a key role in implementing state agricultural and resource management programs. These programs reduce pollution, preserve farmland, manage forests, prevent aquatic invasive species, and address flooding.

LWCDs assist farmers by supporting watershed groups, developing nutrient management plans, engineering manure storage, and promoting conservation practices that improve soil health and profitability. Their work benefits water quality by preventing soil erosion, protecting drinking water, enhancing groundwater infiltration, and restoring native habitats.

As trusted advisors, LWCD staff help landowners achieve their land management goals by offering project planning, engineering, quality control, and securing cost-share funding to reduce project costs. Building long-term relationships with landowners is vital for success.

By leveraging cost-share funding from federal and private sources, LWCDs generate a 2:1 return on state investments, boosting local economies in agriculture, construction, tourism, forestry, and recreation.

Wisconsin law (Wis. Stats Chap. 92) mandates LWCDs to meet specific funding goals, but since its inception, the state has failed to meet these goals, with base funding decreasing by 24% from 2006 to 2024. County LWCDs remain a top priority for conservation, environmental, and local government groups.

**DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____**

**DESIGNATING THE WEEK OF APRIL 21-25
AS WORK ZONE AWARENESS WEEK**

NOW, THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that the week of April 21-25, 2025 be designated as Work Zone Awareness Week in Dunn County.

Offered this 9th day of April, 2025, at Menomonie, Wisconsin.

OFFERED BY THE HIGHWAY COMMITTEE:

Adopted on: _____

Randy Prochnow, Chair

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

James McMenemy, Corporation Counsel

Budget Impact: Adoption of the resolution will have no impact on the 2025 budget.

Background Information: Construction and maintenance activities on our streets and highways periodically require that work zones be established. Work zones play a critical role in the preservation and enhancement of our nation’s roadways. They separate construction and maintenance activities from traffic, providing a safe route for all road users (motorists, pedestrians, and bicyclists) and a safe area for workers, all while maintaining typical traffic volume.

However, work zone-related changes in lane width, pavement, speeds, traffic patterns and rights of way, combined with the presence of highway workers and the frequent movement of work vehicles, make them hazardous for both highway workers and motorists. In 2023 there were over 2100 crashes, 700 injuries, 9 fatalities recorded in work zones in the State of Wisconsin. On average there are 2136 work zone car crashes per year, which accounts for a crash every 4 hours in a work zone in Wisconsin.

In 1999, the Federal Highway Administration (FHWA) partnered with the American Association of State Highway Transportation Officials (AASHTO) to create the National Work Zone Awareness Week campaign, which is held annually in April prior to the highway and road construction season beginning in much of the nation. This program provides support for awareness and outreach on the dangers that exist in work zones to both motorists and workers. The week of April 21-25 has been designated as National Work Zone Awareness Week for 2025. The theme for 2025 is “Respect the Zone, So We All Get Home.”

The Wisconsin County Highway Association is requesting all seventy-two counties in the State of Wisconsin to unite and kick off “Work Zone Safety Awareness Week” with a resolution and

campaign to raise awareness for its workers, the travelling public, public safety workers, and the many highway contractors performing work for the counties.

Providing local support for this initiative will help remind everyone to slow down, pay attention, drive with caution, and be prepared for dynamic changes in highway and road construction work zones. Through their enforcement activities and other participation, the Dunn County Sheriff's Office, Wisconsin State Patrol, and Dunn County Highway Department are committed to working together in 2025 to make Work Zone Awareness Week a success.