



**COUNTY OF DUNN
MENOMONIE, WISCONSIN
NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **Dunn County Land Information Council** will be held on **Wednesday, December 14, 2022 at 3:30 p.m.**, followed immediately by a meeting of the **Executive Committee** of the Dunn County Board of Supervisors. **The meeting will be held by Teleconference.** Members of the public wishing to listen to the open meeting should access the Dunn County YouTube channel at:

<https://www.youtube.com/@dunncounty1854>

Members of the public who require assistance in accessing the meeting, please call (715) 231-6505. A video recording of the meeting will be available on the Dunn County YouTube channel, at the link above, for subsequent viewing.

Persons wishing to provide input during the public meeting submit written comments via email to, or may register to speak at the hearing by sending an email beforehand to, publiccomment@co.dunn.wi.us. Instructions for those wishing to speak during the hearing may be found on the Dunn County website at <https://www.co.dunn.wi.us/publiccomments>

Items of business to be discussed or acted upon at this meeting are listed below:

LAND INFORMATION COUNCIL AGENDA

1. Call to order
2. Call of the roll
3. Approval of the minutes of the meeting of December 15, 2021.
4. Staff reports:
 - A. Update on Wisconsin Land Information Program
 - B. Update on Land Information Services Activity
 - C. Update on 2023 Projects
 - D. Discussion Related to Land Records
5. Consideration for action to be taken by the Committee: None
6. Adjournment

EXECUTIVE COMMITTEE AGENDA

1. Call to Order
2. Call of the Roll
3. Approval of Minutes: November 9, 2022 Meeting
4. Public Comments
5. County Manager Report:
 - A. Opioid Settlement Update
 - B. Investment Committee Update
 - C. Recommendation for Department Reports - 2023
6. Reports, Resolutions and Ordinances to the County Board from the Executive Committee:
None
7. Review of reports, resolutions, and ordinances coming to the County Board from the Standing Committees:
 - A. Planning, Resources & Development: Ordinance approving a zoning map amendment, Lot 5 of CSM 636, Brian & Debra Shefchik, Town of Dunn
 - B. Legislative Committee: Resolution amending the 2023 Legislative Agenda
8. Reports from Standing Committees
9. Next Meeting Date: January 11, 2023
10. Adjournment

Kelly McCullough, Chairperson

Signed: _____
Kristin Korpela
County Manager

Upon reasonable notice, the County will make efforts to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Human Resources Manager at 715-232-2429 (Office), 715-232-1324 (FAX) or 715-231-6406 (TDD) or by writing to the Human Resources Manager, Human Resources Department, 3001 US Hwy 12 E, Suite 225, Menomonie, Wisconsin 54751.

MINUTES

DUNN COUNTY LAND INFORMATION COUNCIL

The **Dunn County Land Information Council** was held on **Wednesday, December 15, 2021 at 3:30 p.m.** The meeting was held by Teleconference.

1. **Call to order**

The meeting was called to order at 3:30pm by Chairman Bartlett.

2. **Call of the roll**

Committee members present: Heather Kuhn (Register of Deeds), A. Sifia Jevne (County Treasurer), Dan Dunbar (Chief Information Officer), Tom Carlson (County Surveyor), Melissa Gilgenbach (Director of Emergency Communication), Sarah Hanson (Real Property Lister), Stephen Kochaver (Land Information Officer), David Bartlett (Chair), Gary Stene (Vice Chair), Jim Anderson, James Tripp, Vaughn Hedlund, Charles Maves, Thomas Quinn, Brian Johnson, Kelly McCullough, Diane Morehouse.

Others in attendance: Paul Miller (County Administrator), Andrew Mercil (County Clerk), Heather Murray (Human Resources Director), Keith Strey (CFO), Rachel Wells (GIS Specialist)

3. **Approval of the minutes of the meeting of July 21, 2021.**

Motion by Supervisor Stene to approve the minutes of the meeting of July 21, 2021. Motion seconded by Supervisor Morehouse. Motion carried by voice vote, with all members in favor.

4. **Public Comments**

There was no public comment.

5. **Staff reports:**

A. Update on land information activities and grant activity
Stephen Kochaver provided an update on land information and grant activities. Kochaver highlighted increase real estate activities and valuation increases precipitated by municipal revaluations. Kochaver also highlighted the remonumentation efforts underway by the County Surveyor's Office. County Surveyor, Thomas Carlson, spoke to remonumentation progress thus far. Townships of Eau Galle, Weston, and Lucas are complete and Stanton township is in progress. Supervisor Stene inquired on the average time needed complete the remonumentation for a township. Carlson explained the difficulty in estimating total time to complete a township due to the variation in conditions, locations of corners (ex. within a roadway), and additional work carried out by the Survey division outside of remonumentation. The goal is a township per year. Kochaver mentioned the intention to acquire a footprint layer, derived from our existing LiDAR data. This would be beneficial to many departments but especially Emergency Management and Zoning. Kochaver also highlighting the move towards a 3-year aerial imagery rotation. The County participates in a consortium of counties to acquire imagery regularly as a group to help reduce costs for all involved. The next flight is expected for 2023.

B. Review/discuss final copy of the Dunn County Modernization Plan for years 2022-2024

Chairperson Bartlett inquired on the availability ATV layer maintained by the

Land Information group. Kochaver and Gilgenbach spoke to this layer and explained this is currently only available to Emergency Responders, due to its ever-evolving nature. With greater coordination from all ATV trail jurisdictions (County and Local), this layer could be maintained more regularly. Supervisor Anderson mentioned the Community Resources and Tourism Committee is developing a website focused on tourism in Dunn County and intends to reach out to our team regarding trails.

C. Other

County Surveyor Thomas Carlson noted an advancement of land records modernization that was not noted in the staff report; this year all survey records within the Surveyors office, except field books/indexes, are available online to public. This has greatly reduced the number of requests from surveyors and the general public for surveys.

6. **Consideration for action to be taken by the Committee: Formal approval of the Dunn County Land Modernization Plan for years 2022-2024.**

Motion by Supervisory Stene to approve the 2022-2024 Dunn County Land Modernization Plan as printed. Motion seconded by Supervisor Johnson. Motion carried by voice vote, with all members in favor.

7. **Adjournment**

Chairperson Bartlett declared the meeting adjourned at 3:45pm

Signed:

Stephen J. Kochaver, LIO 12/16/2021

Minutes
Dunn County Board of Supervisors
Executive Committee
Wednesday, November 9, 2022

The Executive Committee of the Dunn County Board met at 3:30 p.m. on Wednesday, November 9, 2022 in the Dunn County Government Center and via Zoom video conference.

1. Call to Order: Chairperson McCullough called the meeting to order.
2. Call of the Roll: Supervisors present included McCullough, Stene, Johnson, Morehouse, Rogers, Quinn, Kneer, Zons, Calebrese and Hedlund.
3. Approval of Minutes from October 12, 2022 Committee Meeting: Motion by Morehouse and second by Johnson to approve the October meeting minutes. Motion carried by voice vote.
4. Public Comments: None.
5. County Manager Report: County Manager Kris Korpela reviewed the November county board agenda and provided an overview of enhanced outreach and communication planning for public engagement.
6. Reports, Resolutions and Ordinances to the County board from the Executive Committee: To address an error from last month regarding budget adjustments and related documentation, three separate budget adjustment resolutions were brought forward.
 - A. Resolution Approving FY 2022 Budget Adjustments for Sheriff's Department, District Attorney & Human Services. Motion by Calebrese and second by Morehouse to approve the budget adjustments. Motion carried by voice vote.
 - B. Resolution Adopting the FY 2023 Budget: Motion by Morehouse and second by Zons to adopt the FY 2023 budget. Motion carried by voice vote.
 - C. Resolution Adopting the FY 2023 Levy: Motion by Hedlund and second by Kneer to adopt the FY 2023 levy. Motion carried by voice vote.
 - D. Resolution Authorizing Borrowing Not to Exceed \$1,000,000 and Providing for Issuance and Sale of General Obligation Promissory Notes: Motion by Stene and second by Calebrese to authorize borrowing as stated in the resolution. Motion carried by voice vote.
7. Review of Reports, Resolutions, and Ordinances coming to the County Board from the Standing Committees:
 - A. Judiciary & Law: Supporting an increase in pay for Assistant District Attorneys.
 - B. Planning, Resources & Development: Ordinance approving a zoning map Amendment, Lots 1 & 2 of CSM 3492, Ray Witke, Town of Sherman.
 - C. Health & Human Services: Health Department Ordinance 19-27 (amendment) – 1st reading.
 - D. Committee on Administration:
 1. Resolution Canceling Checks Over Two Years Old
 2. Resolution Charging Back Illegal Tax Certificates
 3. Resolution Amending the Inventory of Job Classifications
 4. Resolution Adopting 2023 Employee Dental Premiums
 - E. The Neighbors of Dunn County: Resolution Regarding Year End Balance Change

8. Reports of Standing Committees: Each supervisor gave an oral report on the activities of the County Board standing committee which they chair.
9. Next meeting date: October 14, 2022.
10. Adjournment: There being no further business, the Chairperson declared the meeting adjourned.

Kelly McCullough, Chairperson

Signed:

Kristin Korpela
County Manager

**REPORT AND ORDINANCE - SHEFCHIK REZONE PETITION
DUNN COUNTY, WISCONSIN**

REPORT _____

The Planning, Resources and Development Committee respectfully submits the following report on a request received by the Planning & Zoning Office from Brian and Debra Shefchik to rezone the following described 3.09 acre parcel in the Town of Dunn from Residential 2 (R2) to General Commercial (GC):

Lot 5 of Certified Survey Map Number 636, recorded in Volume 3 of Certified Survey Maps on page 30 as Document 369196, located in the Northeast Quarter of the Northwest Quarter of Section 23, Township 27 North, Range 13 West, Town of Dunn, Dunn County, Wisconsin.

The area of the parcel is approximately 3.09 acres.

FINDINGS OF FACT AND RECOMMENDATION

A Class II notice was published in the *Colfax Messenger* and *Tribune Press Reporter* on October 5th and October 12th, establishing a public hearing on October 25th, 2022 during the Planning, Resource and Development Committee meeting at 8:30 AM in room 54 at the Dunn County Government Center, 3001 US Hwy 12 E., Menomonie, Wisconsin. At the request of the Zoning Administrator and with approval by the Committee, the hearing was postponed until November 21st, 2022 to allow the applicant to present their request to the Town of Dunn Board and Planning Commission for their recommendation.

Based on the evidence received in the public hearing and the testimony from the petitioner's agents, and in consideration of the factors set forth in Section 13.2.6.07 of the Dunn County Zoning Ordinance, the committee concluded to recommend to the County Board of Supervisors said request for amendment be approved for the following reasons: (1) The rezoning and proposed use is consistent with the Town of Dunn's preferred future development plan. (2) The zoning of the property was Restricted Commercial (RC) prior to adoption of the Dunn County Comprehensive Zoning Ordinance and Comprehensive Plan. (3) The Town of Dunn recommended approval of the rezoning. (4) The proposed rezoning of the property is necessary to bring the property's existing use into conformance with the Dunn County Comprehensive Zoning Ordinance. (5) The proposed use and zoning designation is consistent with the public interest and not solely for the interest of the applicant. (6) The proposed zoning designation and use will not be detrimental to wetlands, floodplain, or the County's Farmland Preservation Plan. (7) The rezoning and proposed use would not have an adverse effect on historically significant features in the area, neighboring property values, public health, safety, or welfare.

Dated this 18th day of January, 2022, at Menomonie, Wisconsin.

ORDINANCE _____

Amending the Comprehensive Zoning Ordinance, Town of Dunn

The Dunn County Board of Supervisors does hereby ordain as follows:

The Comprehensive Zoning Ordinance for the County of Dunn, Wisconsin is amended by rezoning the above-described property:

**FROM
Residential 2 (R2)
TO
General Commercial (GC)**

The official zoning map of the Town of Dunn on file in the Environmental Services Department shall be amended in accordance with this ordinance.

This ordinance shall be effective upon passage and publication as provided in Section 59.14 of the Wisconsin Statutes. This ordinance shall not be codified.

Offered this 18th day of January, 2023, at Menomonie, Wisconsin.

Enacted on: _____

Published on: _____

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:

Nicholas P. Lange, Corporation Counsel

OFFERED BY THE PLANNING, RESOURCES
AND DEVELOPMENT COMMITTEE:

Thomas Quinn, Chair

COUNTERSIGNED:

Kelly McCullough, Chair
Dunn County Board of Supervisors

SITE MAP

SCALE 1" = 120'



33' WIDE EASEMENT

S.T.H. 25

LOT 1
CSM #451
OWNER: HAZELNUT HOLDINGS
CURRENT ZONING: R2

OWNER: LAPEAN
CURRENT ZONING: R3
DEERVIEW ACRES
LOT 4

OWNER: YATES
CURRENT ZONING: R3
DEERVIEW ACRES
LOT 5

LOT 2
CSM #584
OWNER: SHEFCHIK
CURRENT ZONING: GC

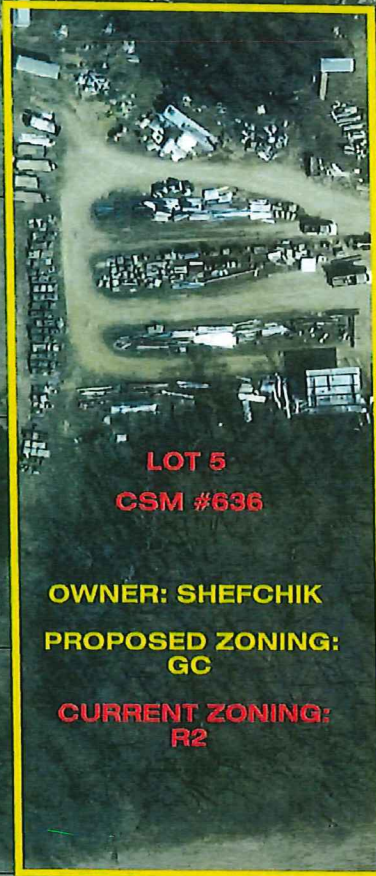
LOT 5
CSM #584
OWNER: SHEFCHIK
CURRENT ZONING: UNZONED
60' ROAD ACCESS EASEMENT

OWNER: YATES
CURRENT ZONING: R3
DEERVIEW ACRES
LOT 6

OWNER: SOL
CURRENT ZONING: R3
DEERVIEW ACRES
LOT 7

OWNER: GRAHAM
CURRENT ZONING: R3
DEERVIEW ACRES
LOT 8

OWNER: YATES
CURRENT ZONING: R3
DEERVIEW ACRES
LOT 9



LOT 5
CSM #636

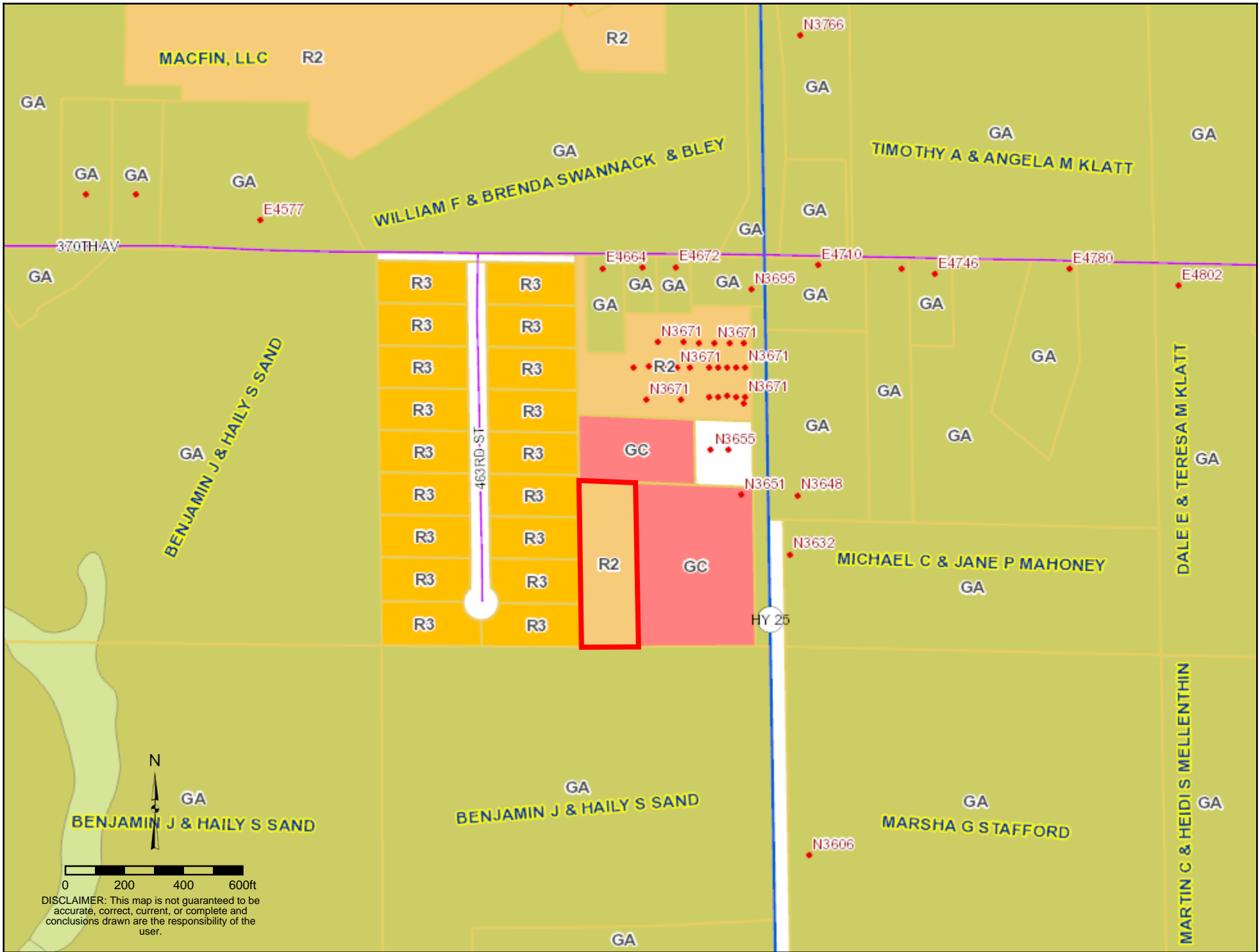
OWNER: SHEFCHIK
PROPOSED ZONING: GC

CURRENT ZONING: R2

LOT 4
CSM #639

OWNER: SHEFCHIK
CURRENT ZONING: GC

OWNER: SAND
CURRENT ZONING: GA



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

COUNTY OF DUNN
RESOLUTION NO. _____

REVISING THE 2023 DUNN COUNTY LEGISLATIVE AGENDA

NOW, THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that the 2023 Dunn County Legislative Agenda which was adopted by the Dunn County Board of Supervisors on November 15th, 2022, be revised to include the following additional item under “3. Health and Human Services (Diane Morehouse):

- O. Support the modification of state law to prohibit an insurer from increasing the rate, or denying, non-renewing, or cancelling an insured solely for acting as a volunteer driver and support the modification of state law to create a limited civil liability exemption for individuals transporting individuals with a disability or senior citizens on volunteer basis under the supervision of a charitable organization or government agency.

IT IS FURTHER RESOLVED that the County Manager is authorized and directed to revise the previously adopted 2023 Legislative Agenda to include this new item. The Chair of the Dunn County Board of Supervisors shall distribute the Revised Legislative Agenda to all State elected officials representing the citizens of the County and to seek the support and participation of such officials in implementing the details of the Agenda.

Offered this 18th day of January, 2023, at Menomonie, Wisconsin.

Adopted on: _____

OFFERED BY THE LEGISLATIVE COMMITTEE:

ATTEST:

Gary Stene, Chair

Andrew Mercil, County Clerk

Approved as to Form and Execution:

Nicholas P. Lange, Corporation Counsel

Budget Impact: Approval of this resolution will have no impact on the 2023 budget or the proposed 2023 budget or levy.

Background Information: After adoption of the 2023 Dunn County Legislative Agenda in November of 2022, a request came from the Department of Human Services to add the language referenced above based on the following:

Volunteer driver programs are losing volunteers as a result of personal auto insurance companies non-renewing coverage or increasing premiums on volunteer driver auto policies. Insurance agencies classify commercial activity as receiving any compensation, even mileage reimbursement and are non-renewing coverage or increasing rates as a result. Dunn County ADRC uses volunteer drivers in several ways. Meals on Wheels are delivered primarily by volunteers. There is also a small but very utilized volunteer driver program that provides rides to Dunn County residents in need of transportation to medical appointments. Volunteers in both programs are offered the federal mileage reimbursement rate which is currently \$0.625 per mile.