



Mailing Address  
3001 US Highway 12 East  
Suite 002  
Menomonie, WI 54751  
715-308-8659  
dunncountyfair.org  
fairboard@co.dunn.wi.us  
Fair Location  
620 17<sup>th</sup> Street SE  
Menomonie, WI 54751

**County of Dunn  
Menomonie, Wisconsin  
Notice of Public Meeting**

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the Dunn County Fair Board will be held Thursday, April 3, 2025, at 5:00 pm, at the Dunn County Government Center, Room 55, 3001 US Hwy 12/29E, Menomonie, WI 54751.

Items of business to be discussed or acted upon at this meeting are listed below:

**AGENDA**

1. Call to Order
2. Call of the Roll
3. Public Comments
4. Public Hearing – None
5. Approval of Minutes
6. Staff Reports/Updates
  - a. Facilities & Parks – Scott Nabbefeld
  - b. Extension Dunn County – Zachary Rozmiarek, 4-H Program Educator
7. Fair Board Items
  - a. MAP Items
  - b. District Meeting Review – April 3<sup>rd</sup>
  - c. Fair Book Updates
  - d. Schedule Changes
  - e. Other Miscellaneous Items & Updates
8. Items Placed at the Request of the Chair
  - a. None
9. Consideration for Actions to be Taken by the Dunn County Fair Board
  - a. None
10. Consideration of Reports, Resolutions and Ordinances to be recommended to the County Board
11. Adjournment – Next Meeting scheduled for May 1<sup>st</sup>.

Debra Gottlibson, Fair Board President

Signed: \_\_\_\_\_

Minutes of the Meeting of the Dunn County Fair Board  
Held on March 5, 2025, at the Dunn County Government Center

---

1. Call to Order – Deb called the meeting to order at 5:04 pm.
2. Call of the Roll
  - a. Present: Larry Bjork, Jeff Eckert, Deb Gotlibson, Ron Score, Nik Shepard, Troy Steinmeyer, and Deric Wolf.
  - b. Also present: Zachary Rozmiarek, Scott Nabbefeld, Courtney Morrow and Shelby Fritz.
3. Approval of Minutes
  - a. Deric moved, Troy seconded, to approve the minutes from the last meeting; motion carried on a voice vote.
4. Public Comments – none
5. Public Hearing – none
6. Staff Reports
  - a. Facilities & Parks – Scott Nabbefeld
    - i. Scott provided an update on building updates.
  - b. Extension Dunn County – Zachary Rozmiarek, 4-H Program Educator
    - i. Moving forward, Zach will share member lists with the fair so that emails and notifications can be sent directly from the fair.
    - ii. Zach will be on leave all of April and for two weeks in May. Kristin Bruder is the interim contact.
    - iii. Sam Stevens has been hired as a summer intern.
7. Fair Board Items
  - a. MAP Items
    - i. Weigh-in went well, thank you to Scott and his crew for moving items in the small animal/sheep barn.
    - ii. Lindsay Barnhart will be conducting an educational event around the first of April for all exhibitors.
  - b. District Meeting – April 3<sup>rd</sup>
    - i. Ian Hill, the keynote speaker at the convention, will be at the Spring District Meetings.
    - ii. Larry, Ron and Deb will attend.
  - c. Project Updates
    - i. Horse Superintendent Duties
      1. Deb reviewed the Horse Superintendent duties with the board and the Rubic of Responsibilities as it pertains to the fair board, Extension and Superintendents.
      2. Plans were discussed for the schedule at the fair.
  - d. Fair Book Updates
    - i. No action.
  - e. Review Animal Welfare Policy
    - i. The Animal Welfare Policy was reviewed, no changes will be made at this time.
  - f. Revisit Release Times for Exhibits
    - i. The Horse Superintendent requested a leave time of 1:00 pm.
    - ii. After discussing other departments and their release times, Jeff moved, Nic seconded, to change the release time for all departments to 4:00 pm; with tear down of barn decorations at 3:15 pm. MAP animals going to slaughter will be released from 1:00 – 3:00 pm. Motion carried on a voice vote.
  - g. Other Miscellaneous Items
    - i. Compeer Financial Fair Facility Upgrade Grant
      1. Deb will fill out the application for the grant including concrete, pens, and lumber for repairs.
8. Items Places at the Request of the Chair – none
9. Consideration for action to be taken by the Dunn County Fair Board – none.
10. Consideration of Reports, Resolutions and Ordinances to be recommended to the County Board – none.
11. Adjournment
  - a. There being no further business, Deb declared the meeting adjourned at 7:05 pm. The next meeting is scheduled for April 3, 2025, at 5:00 pm, Room 55, Government Center.

Respectfully Submitted,  
Deb Gotlibson, President