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**COUNTY OF DUNN**  
**MENOMONIE, WI**  
**NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **Dunn County Executive Committees** of the Dunn County Board of Supervisors will be held on **Wednesday, April 9, 2025, at the conclusion of the Legislative Committee which starts at 3:00 pm in Room 60 of the Dunn County Government Center**, 3001 US Highway 12 East in Menomonie, Wisconsin. The building entrance for public meetings is on the lower level of the Government Center.

Video recordings of the meetings will be available for subsequent viewing on the Dunn County YouTube channel at the following link: <https://www.youtube.com/@dunncounty1854>

Persons wishing to provide public comment may do so at the meeting or may submit written comments by sending an email beforehand to [publiccomment@co.dunn.wi.us](mailto:publiccomment@co.dunn.wi.us).

Items of business to be discussed or acted upon at this meeting are listed below:

**AGENDA-EXECUTIVE COMMITTEE**

1. Call to Order
2. Call of the Roll
3. Approval of Minutes for March 12, 2025
4. Public Comments
5. County Manager Report:
  - A. Draft April 2025 County Board Agenda
  - B. Financial Policy Project Update – Beata
  - C. Fire & Emergency Medical Services (EMS) Planning Grant – Dan Dunbar
6. Item Placed at the Request of the Chair:
  - A. Rules of the Board Ordinance Update Review of Sections 3 & 4.
7. Reports, Resolutions and Ordinances to the County Board from the Executive Committee:
  - A. 2025 Budget Amendments – ENS & Health Department
8. Review of Reports, Resolutions, and Ordinances coming to the County Board from the Standing Committees:
  - A. Legislative Committee: Resolution on Land & Water Conservation Funding
  - B. Highway Committee: Resolution Recognizing Work Zone Awareness Week.
9. Reports from Standing Committees: Committee on Administration, Judiciary & Law, Health and Human Services, Facilities, Neighbors of Dunn County (NDC), Transit & Highway, Community Resources and Tourism (CRT), Planning, Resources & Development (PR&D)
10. Next Meeting Date: May 14, 2025
11. Adjournment

Kelly McCullough, Chairperson

Signed: \_\_\_\_\_  
Kristin Korpela  
County Manager

Upon reasonable notice, the County will make efforts to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Human Resources Manager at 715-232-2429 (Office), 715-232-1324 (FAX) or 715-231-6406 (TDD) or by writing to the Human Resources Manager, Human Resources Department, 3001 US Hwy 12 E, Suite 225, Menomonie, Wisconsin 54751.

Minutes  
Dunn County Board of Supervisors  
Executive Committee  
Wednesday, March 12, 2025

The Executive Committee of the Dunn County Board met at 3:30 p.m. on Wednesday, March 12, 2025 in the Dunn County Government Center and via Teams video conference.

1. Call to Order: Chair McCullough called the meeting to order.
2. Call of the Roll: Supervisors present included McCullough, Bauer, Morehouse, Kneer, Wilsey, Quinn, Prochnow, Stene, Vogl & Hedlund.
3. Approval of Minutes from February 12, 2025 Meeting: Motion by Stene and second by Bauer to approve the February 12, 2025 meeting minutes. Motion carried by voice vote.
4. County Manager Report: Chris Fabian from Tyler Technologies did a presentation on priority based budgeting. County Manager Kris Korpela reviewed the draft March county board agenda and provided an update on the ERP procurement process. Andrew Mercil did a presentation on how library funding works.
5. Item Placed at the Request of the Chair:
  - A. Rules of the Board Ordinance Review Sections 1&2. Changes were reviewed and second part of review will occur at April meeting.
  - B. Determination of Process for County Manager Hire: Motion by Quinn and second by Stene to accept the recommendation of Human Resources to pursue an HR facilitated internal/external nationwide recruitment. Motion carried by voice vote.
6. Reports, Resolutions and Ordinances to the County Board from the Executive Committee:
  - A. 2024 Carry-Forwards and 2025 Budget Adjustments – All County: Motion by Morehouse and Second by Stene to approve carry-forwards and budget adjustments. Motion carried by voice vote.
7. Review of Reports, Resolutions, and Ordinances coming to the County Board from the Standing Committees:
  - A. Administration: Resolution Seeking Designation of Dunn County as a Family Friendly Workplace.
  - B. Legislative Committee: Resolution on Court Funding
  - C. Facilities:
    - i. Resolution Approving Purchase Agreement with Workhorse Development.
    - ii. Resolution Accepting Bids on Sale of Transfer Station
8. Reports form Standing Committees: Committee chairs provided committee meeting updates.
9. Adjournment: There being no further business, the Chairperson declared the meeting adjourned.

Kelly McCullough, Chairperson

Signed:

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Kristin Korpela, County Manager



**COUNTY OF DUNN  
MENOMONIE, WISCONSIN  
NOTICE OF PUBLIC MEETING**

**DRAFT**

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **DUNN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, April 16, 2025 at 5:30 pm (Capital Improvement Plan Workshop and County Board Meeting to Begin Immediately After)**, in **Room 54** of the **Dunn County Government Center**, 3001 US Highway 12 East in Menomonie, Wisconsin. The building entrance for public meetings is on the lower level of the Government Center and will be open 30 minutes ahead of the meeting start time.

A video recording of the meeting will be available for subsequent viewing on the Dunn County YouTube channel at the following link: <https://www.youtube.com/@dunncounty1854>.

Persons wishing to provide public comment may do so at the meeting or may submit written comments by sending an email beforehand to [publiccomment@co.dunn.wi.us](mailto:publiccomment@co.dunn.wi.us)

Items of business to be discussed or acted upon at this meeting are listed below:

**AGENDA – CAPITAL IMPROVEMENTS WORKSHOP**

1. Call to Order
2. Call of the roll
3. Draft Capital Improvement Plan 2026-2030 Review and Discussion
4. Adjournment

**AGENDA – COUNTY BOARD MEETING**

1. Call to Order
2. Call of the roll
3. Approval of the Minutes March 19, 2025 Meeting
4. Presentations of Petitions, Memorials, and Other Communications
5. Public Comment
6. Appointments
7. Report of County Manager
  - A. Purchase Orders Over \$40,000
  - B. Fire & Emergency Medical Services (EMS) Planning Grant – Dan Dunbar
10. Reports of Departments: Register of Deeds, Dunn County Housing Authority, Veteran Services.
11. Consideration of Reports, Resolutions, and Ordinances to the County Board from the Executive Committee: 2025 Budget Amendments – ENS & Health Department
12. Consideration of Reports, Resolutions and Ordinances coming to the County Board from the Standing Committees:
  - A. Legislative Committee: Resolution on Land & Water Conservation Funding
  - B. Highway Committee: Resolution Recognizing Work Zone Awareness Week
13. Announcements: Next Meeting – May 21, 2025
14. Adjournment

Kelly McCullough, Chairperson

By: Kristin Korpela  
County Manager

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## CAPITAL IMPROVEMENT POLICY #1019

### 1. Purpose

The purpose of this Capital Improvement Plan (CIP) is to establish a systematic process for planning, budgeting, and funding strategies for capital improvements at Dunn County. The Capital Improvement Plan (CIP) will help guide the allocation of resources for infrastructure projects and maintain a sustainable balance between capital needs and available funding.

### 2. Responsible Officer

The Chief Finance Officer is responsible for maintaining and updating the policy.

### 3. Definitions

**Capital Improvement:** A long-term, high-cost project that involves the creation, renovation, or replacement of physical assets such as facilities, infrastructure, and equipment.

**On-Time Project:** A high-cost purchase without a funding source if any of the following are apply;

- greater than \$100,000;
- which results in an increase of the department's operating budget by 7% or more;
- other high-cost purchases at the discretion of the department head.

**Capital Improvement Plan (CIP):** A 5-year, comprehensive plan detailing proposed capital improvements and one-time projects, expected costs, and sources of funding.

**Capital Budget:** The portion of the annual budget that reflects the CIP.

### 4. Policy Statement

- A. The County is committed to a structured approach to long-term financial planning ensuring that projects are identified, prioritized, and funded in a manner that supports the County's strategic goals and fiscal responsibility.
- B. This policy applies to all County departments.
- C. The County shall develop a 5-year rolling plan for CIP and update it annually.
- D. The County Administration shall identify the estimated cost and potential funding sources for each CIP item before it is submitted to the County Board for approval and in that process determine the most effective financing method for the proposed project.
- E. The CIP shall identify funding sources including:
  - **General Operating Fund:** Sales tax, property taxes, or other specific revenue stream.
  - **Fund Balance:** Ongoing operations revenue available for capital

projects.

- **Debt:** Issuance of general obligation or revenue bonds.
- **Grants:** Federal, state, or local grants for a specific purpose.
- **User Fees:** Revenue generated from those who directly benefit from the CIP
- **Committed or Assigned Funds:** Funds set aside that are committed for a specific purpose.

- F. The County shall fund CIP items in accordance with the adopted CIP plan. Items not funded in an adopted capital budget require CIP Amendment and County Board approval.
- G. The County shall coordinate the development of the CIP budget with the annual operating budget. Operating and maintenance costs associated with new CIP items shall be included in future operating budgets.
- H. The CIP items shall be reviewed and updated annually to reflect changes in needs, funding, and project timelines. The review will include an assessment of previously approved projects and new capital project requests.

## 5. Policy History

First approved: County Manger: 03/14/2025; Committee on Administration: 03/27/2025

Revised:

## 6. Resolution Number

XXXXX

## 7. Scheduled Review

1/2030

## SECTION 3 COUNTY BOARD OFFICERS

### 3.01 County Board Chair

(A) The Board Chair shall perform all duties of the chairperson as specified in Wis. Stat. § 59.12(1) and perform such other duties as specified in these Board Rules. In addition, the Board Chair shall perform such other duties as the County Board may authorize from time to time. In presiding over meetings of the County Board, the Board Chair shall decide all questions of order or procedure, subject to appeal to the Board, and at all times preserve order and decorum. **The Board Chair may serve, with full rights and privileges, of any Committee if there is otherwise not a quorum at any Committee meeting.**

(B) The Board Chair, **or the Board Chair's designee**, shall serve as the spokesperson for the County Board and is authorized to comment to the public or press on any matter of County business provided any such comments are consistent with the County Board's policies or expressed positions.

(C) **The Board Chair shall be a member of and the Chair of the Executive Committee.** ~~The Board Chair shall be the Chair of [the NAME Committee].~~

This pairs with rule 2.04(D) so whatever decision is made regarding that rule should be mirrored here.

To match our current process, allows the County Manager to be designated as the spokesperson for certain matters.

Matches current process.



(D) In the event of a vacancy in the position of Board Chair, the County Board shall hold an election for the position according to the procedure set forth in Section 2.01(A).

### 3.02 County Board Vice Chair

(A) The Vice Chair shall perform all duties of the Board Chair in the absence or disability of the Board Chair and perform such other duties as specified in these Board Rules. **The Vice Chair shall serve as the Chair should the position become vacant.** In addition, the Vice Chair shall perform such other duties as the County Board may authorize from time to time.

Matches current process.

(B) **The Vice Chair shall be a member of the Legislative Committee and the Executive Committee. The Vice Chair shall be the Chair of the Legislative Committee.**

Matches current process.

(C) In the event of a vacancy in the position of Vice Chair, the County Board shall hold an election for the position according to the procedure set forth in Section 2.01(A).

### **3.03 Chairs and Vice Chairs of Committees.**

The Chair of a Committee shall preside at Committee meetings and otherwise serve as the spokesperson on behalf of the Committee in County Board meetings. The Committee vice chair shall assume the responsibilities of the Committee chair in the Chair's absence.

## SECTION 4 RULES OF PROCEDURE

### 4.01 Parliamentary Authority

The latest edition of *Robert's Rules of Order, Newly Revised* ("RONR") shall govern the proceedings at all meetings of the County Board and the Committees. The **Corporation Counsel** ~~Corporation—Counsel/Clerk/Other~~ shall serve as parliamentarian for all meetings of the County Board and shall consult with the Board Chair on all questions of parliamentary procedure.

### 4.02 Committee of the Whole

The County Board may convene as the committee of the whole at the call of the Board Chair provided the public is provided notice of any such meeting in accordance with Wisconsin's Open Meetings Law, Wis. Stat. § 19.81, et seq. The Board Vice Chair shall be the chair of any committee of the whole.

#### 4.03 Remote Attendance at Meetings

(A) Remote Attendance at Meetings. Board Members shall make every attempt to attend County Board and Committee meetings in-person. **If necessary, electronic meetings and participation by electronic means are permitted and may be used for the conduct of governmental business. Members who wish to appear electronically at a meeting shall notify the Board Chair, the County Clerk for County Board Meetings, or the Committee Chair for Committee meetings, in advance of the meeting.** A Board Member authorized under these Board Rules to attend a meeting by remote communication (telephonic or videoconference technology) shall be considered present for a meeting with full rights to participate and vote. Any Board Member attending a Board or Committee meeting remotely shall keep the camera on for the entirety of their attendance if attending by video and shall be excused from any closed session part of a meeting unless granted permission to remain in the meeting by the Board Chair or Committee Chair. No person may serve as Chair of a County Board meeting if the person is attending the meeting by remote communication unless the entire meeting is held by remote communication as provided in Section 4.03(B). In the physical absence

Added part from current rule 2.075(2).

of the Board Chair and Vice Chair, the County Board shall appoint a Board Member to serve as Chair pro tempore of the meeting. The Executive and Finance Committee may, from time to time, establish policies governing the conduct of meetings where persons attend remotely and Board Members shall abide by any such policies.

(B) Fully Remote Meetings. If in-person meetings are not advised or not possible due to an emergency situation, as declared by the appropriate authority under Wis. Stat. Chap. 323 or otherwise determined by the Board Chair, meetings of the County Board and Committees may be conducted via teleconference, video conference or other such methods, provided that members of the public can access the meeting in accordance with Wis. Stat. § 19.89, Wisconsin's Open Meetings Law.

#### 4.04 Order of Business

##### A. County Board Meetings.

The order of business for all meetings of the County Board shall be as follows:

1. Call to Order
2. ~~Roll Call~~ Pledge of Allegiance
3. ~~Pledge of Allegiance~~ Call of the roll
4. [~~County Clerk Verification of Open Meetings Law Compliance~~] Approval of the minutes
5. [~~Approve Agenda~~] Presentation of petitions, memorials, and other communications
6. ~~Approve Minutes of Previous Meeting(s)~~ Public comments
7. [~~Public Comment~~] Appointments
8. ~~Special Orders of Business/Recognitions~~ Report of the County Manager
9. ~~Public Hearings~~ Reports of Departments
10. ~~Resolutions~~ Reports of committees
11. ~~Ordinances and Ordinance Amendments~~ Consideration of resolutions and ordinances
12. Reports
  - a. [~~Executive/Administrator/Administrative Coordinator~~]'s Report Announcements
13. Correspondence Adjournment
14. Future Agenda Items
15. Closed Session (if any)

Modified to match our process in current rule 2.11.

## 16. Adjourn

The order of business may be changed by the Board Chair or by majority vote of the Board. When preparing the agenda for the meeting, where no business is contemplated on an item on this order of business, the item can be omitted.

### B. Committee Meetings.

The order of business for all meetings of Committees shall be as follows:

1. Call to Order
2. ~~Roll Call~~ Call of the roll
3. [~~Verification of Open Meetings Law Compliance~~] Approval of Minutes of (date of last meeting)
4. [~~Approve Agenda~~] Public Comments
5. ~~Approve Minutes from Previous Meeting(s)~~ Staff Reports
6. ~~Public Comment~~ Items Placed at Request of Chair
7. ~~Public Hearing~~ Consideration of Actions to be Taken by the (name) Committee:
  - A.
  - B.
8. ~~Reports~~ Consideration of Reports, Resolutions and Ordinances to the County Board from the (name) Committee:
  - A.
  - B.



9. ~~Contract Approvals~~ **Reports from the Standing Committees**

10. ~~Resolutions~~ **Adjournment**

11. ~~Ordinances and Ordinance Amendments~~

12. Correspondence

13. ~~Future Agenda Items~~

14. ~~Closed Session (if any)~~

15. Adjourn

The order of business may be changed by the committee or other board and commission chair or by majority vote of the committee or other board and commission. When preparing the agenda for the meeting, where no business is contemplated on an item on this order of business, the item can be omitted.

C. Approval of Minutes. There is no requirement that minutes of a previous meeting be read unless requested by a majority of the County Board or Committee.

D. Consideration of Resolutions. There is no requirement that resolutions introduced at a meeting be read unless requested by the Board Chair or a majority of the County Board provided such resolution(s) is made available to the Board or Committee members prior to the meeting. **Every proposed resolution, report or ordinance submitted to the Board for its consideration shall have endorsed thereon the name of the committee introducing it**

Added from current rule 2.14.

and shall be in writing and signed by the committee chairperson.

#### **4.05 Personal Electronic Devices**

(A) County Board Members. All County Board Members shall silence their mobile phones and all other personal electronic devices during a meeting of the County Board and of any Committee on which the Board Member serves. Such devices may not be used during any such meeting except in the event of an emergency or with permission of the Chair of the meeting. This Section 4.05(A) does not preclude the recording of open session portions of any meeting by any person.

(B) Other Meeting Attendees. All other meeting attendees shall silence their mobile phones and other personal electronic devices during a meeting of the County Board and of any Committee. This Section 4.05(B) does not preclude the recording of open session portions of any meeting by any person.

#### 4.06 Recognition, Debate and Voting at County Board Meetings

(A) Recognition. A Board Member must be recognized by the Board Chair prior to speaking and shall do so by **utilizing the electronic voting system or raising a hand either virtually or in-person.** The Board Chair is responsible for determining recognition.

Suggested addition within the model rules and it matches our current process.

(B) Debate. Each Board Member shall be entitled to speak **twice for a total of not to exceed 10 minutes per instance** on any matter pending before the Board and open for discussion, and no member shall speak a second time until all other members who wish to speak have had the opportunity. Any member may move to limit or extend the floor time of any speaker and such motion shall **require 2/3 vote and** is not debatable. Discussion and comments should be directed to the Board Chair and not to any individual Board Member, county staff or member of the public. All Board Member comments shall be germane to the business currently pending before the Board. Board Members shall maintain and exercise proper decorum at all times when discussing any matter before the Board.

Suggested addition within the model rules and it matches our current process.

(C) Voting. Unless roll call or secret ballot voting is required by the Wisconsin Statutes or these Board Rules, when a question is put to the County Board, the Board Chair shall

Suggested addition within the model rules and it matches our current process.

conduct a voice vote by asking for those in favor and those opposed or utilize the electronic voting system. When conducting roll call votes ~~the County Clerk shall call the roll in numeric order according to supervisory district and each succeeding roll call vote at the same meeting shall start with the next succeeding name that completed the last preceding roll call vote.~~ **the use of electronic voting processes is allowed and shall be utilized where possible.**

Matches our current process and utilizes suggested wording from the model rules.

- (D) Abstention. All County Board Members are expected to represent their constituents and fully participate in meetings of the County Board, including voting. Nonetheless, there are recognized circumstances where participation in discussion, voting, or both would be inappropriate. A Board Member may abstain from participating in discussion, voting or both. When a Board Member abstains, the Board Chair may provide the Board Member with the opportunity to explain the reason for the abstention and, if a reason is provided, the County Clerk shall record the reason in the meeting minutes.
- (E) With the exception of subsection (D), this Section 4.06 does not apply to Committee meetings. Unless otherwise required by the Wisconsin Statutes or these Board Rules,

Committee meeting procedure shall be governed by RONR 49:21, *Procedure in Small Boards*.

#### **4.07 Public Decorum and Comment**

(A) Rules of Decorum. All attendees at County Board and Committee meetings are expected to maintain appropriate decorum during the meeting. Talking, shouting, outbursts, clapping and similar gestures are prohibited. Any attendee may be requested to cease any activities, including the use of signs, banners or displays, that unduly disrupt a meeting consistent with applicable law. Citizens in the audience are not to audibly respond to comments being made during a meeting or to make demonstrations either in support of or in opposition to a speaker or idea. The Chair of the meeting is responsible for enforcing meeting decorum.

(B) Rules for Public Comment. The following rules apply to all periods of public comment at County Board and Committee meetings:

1. Any person who wishes to address the County Board during the “Public Comment” portion of the agenda must provide their name and address prior to beginning comment.
2. A commenter may not speak longer than three (3) minutes and may only speak once per meeting.

3. All comments must be germane to an item on the meeting agenda.
4. Comments should be directed to the Board as a whole and not addressed to individual Board Members.
5. A commenter should refrain from asking questions of the Board or any individual Board Member.
6. Commenters should be courteous in their language, avoid personalized remarks and refrain from comments that are rude, obscene, profane, personally attacking, and which demonstrate a lack of respect for others.
7. The Board Chair reserves the right to terminate an individual's public comments if these rules are violated. As well, the Board Chair has the authority to rule speakers out of order and may call a short recess in disorderly situations.
8. Any public comments submitted online will be disseminated to the Board/Committee Members and

Added based on current practice.



will not be read out loud during public comment.

9. Public comment will not be permitted on proposed actions for which a public hearing has previously been held, including amendments of the County zoning ordinance, or for political campaigning. Personnel issues shall not be raised during public comment, but should be directed in writing to the County Manager.

From 2.22(1)(b) of the current rules.

(C) Public Participation at Meetings. Unless specifically requested by the Chair of a meeting, members of the public are not allowed to participate in any meeting. No Board Member or member of a Committee may cede time during discussion of a pending question to a member of the public. This Section 4.07(C) shall not be construed to prohibit County staff from providing information and reports to the County Board or a Committee consistent with the meeting agenda or practice of the County Board or Committee.

(D) Board Member Participation at Committee Meetings of Which They Are Not a Member. Subject to Section 2.14, Board Members are allowed to attend any meeting of a Committee. A Board Member may not speak at a Committee meeting except during public comment or upon permission of the Chair of the Committee.

#### **4.08 Reconsideration**

Any County Board Member on the prevailing side of any question determined by the County Board may make a motion to reconsider the question at the same or next succeeding meeting. When the County Board is equally divided on any question before it, the question shall be considered lost, but in that case any County Board Member present at the meeting where the question was considered may move for reconsideration at the same or next meeting.

#### 4.09 Resolutions – Form and Introduction

(A) Form of Resolutions. A Board Member may request the assistance of administration and staff, together with Corporation Counsel, in drafting any proposed Resolution provided, however, the identity of the Board Member shall not be confidential. Resolutions shall be in form approved by the County Clerk and Corporation Counsel. In addition to any other form requirements, all proposed Resolutions shall include the following:

1. A space for a fiscal note. The County ~~[Executive/Administrator/Administrative Coordinator]~~ **Manager** or designee is responsible for reviewing the financial impact of any proposed Resolution and providing any comments relating to such financial impact.
2. A space for a legal note. The Corporation Counsel or designee is responsible for reviewing whether the proposed Resolution is within the scope of the County's authority and otherwise providing any comments relating to the legal impact of the proposed Resolution.

3. A space indicating the identity of the Committee(s) that considered the proposed Resolution, the date of the Committee(s) meeting at which such consideration occurred, the official action of the Committee(s) on the proposed Resolution and the votes of the Committee(s) members relative to the proposed Resolution.

(B) Introduction of Resolutions. A Resolution may be proposed by an individual Board Member or by a Committee.

1. Resolutions Proposed by an Individual Board Member. If a Resolution is proposed by an individual Board Member, prior to any action by the Board on the proposed Resolution, the Board Chair may refer the proposed Resolution to the appropriate Committee. The County Board may, from time to time, request a report from the Board Chair as to referral of proposed Resolutions. The Committee(s) to which a proposed Resolution is referred shall file the official action on any proposed Resolution with the County Clerk as soon as practicable following the meeting

at which such official action occurred, and the act of filing shall serve as a request that the proposed Resolution be placed on the agenda for the next County Board meeting. The requirements of this Section 4.09(B)1 may be waived, in whole or in part, by the Board Chair in his or her discretion.

2. Resolutions Proposed by a Committee. A Committee may propose a Resolution. Any Committee that recommends County Board adoption of a Resolution proposed by the Committee shall file the official action on the proposed Resolution with the County Clerk as soon as practicable following the meeting at which such official action occurred and the act of filing shall serve as a request that the proposed Resolution be placed on the agenda for the next County Board meeting.

Removed “C” which related to considering resolutions for retiring employees only if they were fully vested in WRS at the time of retirement.

#### 4.10 Suspension of and Amendment to Rules

(A) Suspension of Rules. Any rule in these Rules may be suspended by 2/3 vote provided any such suspension does not cause a violation of the Wisconsin Statutes.

(B) Amendment to Rules. The County Board may amend these Rules by 2/3 vote of the **members elect** provided any proposed amendment is provided in writing to all Board Members in the meeting packet distributed by the County Clerk under Rule 2.02(D). Appendix A relating to committees may be amended at any time by majority vote.

Recommended wording from the model rules.

**COUNTY OF DUNN, WISCONSIN  
RESOLUTION NO. \_\_\_\_\_**

**2025 BUDGET AMENDMENTS**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2025 is amended by the following amounts to the line item account numbers shown:

<b><u>BUDGET AMENDMENTS</u></b>	<b><i>Expense</i></b>	<b><i>Revenue</i></b>
<b><i><u>Department of Health</u></i></b>		
1510070900 – 534330 Operating Supplies	\$5,500	
1510070900 – 437000 Northwoods Coalition G151000052.2525		\$5,500
1510070900 – 534330 Operating Supplies	\$1,000	
1510070900 – 437000 Community Foundation G151000051.2525		\$1,000
<b><i><u>Environmental Services Department</u></i></b>		
<b>State Grants – Nitrogen Optimization Pilot Program (new grant)</b>		
2100010900 – 524030 – Grounds and Grounds Improvement	\$80,000	
2100010900 – 435000 – State-Grants		\$80,000

**BE IT FURTHER RESOLVED** that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated the 16 of April 2025, at Menomonie, Wisconsin

OFFERED BY THE EXECUTIVE COMMITTEE:

Adopted on: \_\_\_\_\_

\_\_\_\_\_  
Kelly McCullough, Chair

ATTEST:

Approved as to Form and Execution:

\_\_\_\_\_  
Andrew Mercil, County Clerk

\_\_\_\_\_  
James McMenemy, Corporation Counsel

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**Budget Impact:** The Adoption of this resolution increases the 2025 adopted budget by **\$86,500**. The adoption of this resolution has no impact upon the current year's tax levy.

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**Background Information:**

The Executive Committee has considered the justifications for the proposed 2025 budget amendments and recommends that the Board adopt the amendments as being in the best interest of the County.

**Budget Amendments:**

**Department of Health**

The Northwoods Coalition (NWC) was formed through a partnership between Marshfield Clinic Health System and several community coalitions in 1995. NWC is the largest and oldest network of coalitions dedicated to substance use prevention in Wisconsin, servicing 34 counties and 11 Wisconsin Tribal Nations (<https://www.northwoodscoalition.org/>). NWC releases a few semi-competitive grants a year to eligible coalitions, like Health Dunn Right. The Dunn County Health Department was awarded \$5500.00 in funding to prevent opioid overdoses using evidence-based harm-reduction strategies. The funding will be used in partnership with Dunn County Transit to provide Naloxboxes (<https://nalobox.org/pages/nalobox-faqs>) in public spaces frequented by transit consumers and staff. This will remove barriers to access nasal Narcan in the case of a medical emergency.

The Community Foundation of Dunn County (CFDC) awarded the Health Department \$1000.00 in a competitive grant award to provide books for children. We are appreciative that we have received children's books from the Menomonie Women's Group in English for dissemination in WIC. This grant from the CFDC will allow us to provide materials to families that do not speak English in the home or would like to learn a new language with their child.

**Environmental Services Department**

The Environment Services Department, Land and Water Conservation Division (LWCD), received and will administer a Commercial Nitrogen Optimization Pilot Program (NOPP) Grant for the Red Cedar Conservation Farmers Producer-led Watershed group through the Department of Agriculture, Trade and Consumer Protection (DATCP) in 2025-2026. Grant funds will support on-farm research for agricultural trials on private land owned by Red Cedar Conservation Farmer Producer-led Watershed (RCCF) group participants.



**DUNN COUNTY, WISCONSIN  
RESOLUTION NO. \_\_\_\_\_**

**SUPPORT FOR INCREASING BASE FUNDING FOR COUNTY CONSERVATION  
STAFFING TO \$20.2 MILLION**

**NOW, THEREFORE, BE IT RESOLVED** that the Dunn County Board of Supervisors does hereby urge the Wisconsin State Legislature to strengthen the viability of the State’s County Land and Water Conservation Staffing program by increasing base funding for the program by \$11,035,900 on an annual basis to a total of \$20.2 million annually.

**BE IT FURTHER RESOLVED** that a copy of the resolution be sent to the WI Land+Water Conservation Association, all State Legislators, the Governor, DATCP Secretary, DNR Secretary, DOA Secretary, the Wisconsin Counties Association, and the Wisconsin Towns Association.

Offered this 16th day of April, 2025, at Menomonie, Wisconsin.

OFFERED BY THE LEGISLATIVE  
COMMITTEE:

Adopted on: \_\_\_\_\_

\_\_\_\_\_  
Gary Stene, Chair

ATTEST:

Approved as to Form and Execution:

\_\_\_\_\_  
Andrew Mercil, County Clerk

\_\_\_\_\_  
James McMenemy, Corporation Counsel

**Budget Impact:**

The Land and Water Conservation Staffing Grant supplements the overall County budget in support of the Land and Water Conservation Division (LWCD). Increases to the state grant allocation would augment the County levy and increase the capacity of the LWCD to deliver the services to residents of the County.

**Background Information:**

County Land and Water Conservation Departments (LWCDs) in Wisconsin play a key role in implementing state agricultural and resource management programs. These programs reduce pollution, preserve farmland, manage forests, prevent aquatic invasive species, and address flooding.

LWCDs assist farmers by supporting watershed groups, developing nutrient management plans, engineering manure storage, and promoting conservation practices that improve soil health and profitability. Their work benefits water quality by preventing soil erosion, protecting drinking water, enhancing groundwater infiltration, and restoring native habitats.

As trusted advisors, LWCD staff help landowners achieve their land management goals by offering project planning, engineering, quality control, and securing cost-share funding to reduce project costs. Building long-term relationships with landowners is vital for success.

By leveraging cost-share funding from federal and private sources, LWCDs generate a 2:1 return on state investments, boosting local economies in agriculture, construction, tourism, forestry, and recreation.

Wisconsin law (Wis. Stats Chap. 92) mandates LWCDs to meet specific funding goals, but since its inception, the state has failed to meet these goals, with base funding decreasing by 24% from 2006 to 2024. County LWCDs remain a top priority for conservation, environmental, and local government groups.

**DUNN COUNTY, WISCONSIN  
RESOLUTION NO. \_\_\_\_\_**

**DESIGNATING THE WEEK OF APRIL 21-25  
AS WORK ZONE AWARENESS WEEK**

**NOW, THEREFORE, BE IT RESOLVED** by the Dunn County Board of Supervisors that the week of April 21-25, 2025 be designated as Work Zone Awareness Week in Dunn County.

Offered this 9th day of April, 2025, at Menomonie, Wisconsin.

OFFERED BY THE HIGHWAY COMMITTEE:

Adopted on: \_\_\_\_\_

\_\_\_\_\_  
Randy Prochnow, Chair

ATTEST:

Approved as to Form and Execution:

\_\_\_\_\_  
Andrew Mercil, County Clerk

\_\_\_\_\_  
James McMenemy, Corporation Counsel

**Budget Impact:** Adoption of the resolution will have no impact on the 2025 budget.

**Background Information:** Construction and maintenance activities on our streets and highways periodically require that work zones be established. Work zones play a critical role in the preservation and enhancement of our nation’s roadways. They separate construction and maintenance activities from traffic, providing a safe route for all road users (motorists, pedestrians, and bicyclists) and a safe area for workers, all while maintaining typical traffic volume.

However, work zone-related changes in lane width, pavement, speeds, traffic patterns and rights of way, combined with the presence of highway workers and the frequent movement of work vehicles, make them hazardous for both highway workers and motorists. In 2023 there were over 2100 crashes, 700 injuries, 9 fatalities recorded in work zones in the State of Wisconsin. On average there are 2136 work zone car crashes per year, which accounts for a crash every 4 hours in a work zone in Wisconsin.

In 1999, the Federal Highway Administration (FHWA) partnered with the American Association of State Highway Transportation Officials (AASHTO) to create the National Work Zone Awareness Week campaign, which is held annually in April prior to the highway and road construction season beginning in much of the nation. This program provides support for awareness and outreach on the dangers that exist in work zones to both motorists and workers. The week of April 21-25 has been designated as National Work Zone Awareness Week for 2025. The theme for 2025 is “Respect the Zone, So We All Get Home.”

The Wisconsin County Highway Association is requesting all seventy-two counties in the State of Wisconsin to unite and kick off “Work Zone Safety Awareness Week” with a resolution and

campaign to raise awareness for its workers, the travelling public, public safety workers, and the many highway contractors performing work for the counties.

Providing local support for this initiative will help remind everyone to slow down, pay attention, drive with caution, and be prepared for dynamic changes in highway and road construction work zones. Through their enforcement activities and other participation, the Dunn County Sheriff's Office, Wisconsin State Patrol, and Dunn County Highway Department are committed to working together in 2025 to make Work Zone Awareness Week a success.