



**COUNTY OF DUNN
MENOMONIE, WISCONSIN
NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **EXECUTIVE COMMITTEE** of the Dunn County Board of Supervisors will be held on **Wednesday, July 24, 2024, at 12:00 Room 54 of the Dunn County Government Center**, 3001 US Highway 12 East in Menomonie, Wisconsin. The building entrance for public meetings is on the lower level of the Government Center.

Items of business to be discussed or acted upon at this meeting are listed below:

AGENDA-EXECUTIVE COMMITTEE

1. Call to Order
2. Call of the Roll
3. Closed Session: *The Committee on Administration may convene in closed session pursuant to section 19.85(1)(g)) of the Wisconsin Statutes to consider interview and employment of corporation counsel.*
4. Reconvene to Open Session
5. Adjournment

Kelly McCullough, Chairperson

Signed: _____
Kristin Korpela
County Manager

Upon reasonable notice, the County will make efforts to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Human Resources Manager at 715-232-2429 (Office), 715-232-1324 (FAX) or 715-231-6406 (TDD) or by writing to the Human Resources Manager, Human Resources Department, 3001 US Hwy 12 E, Suite 225, Menomonie, Wisconsin 54751.



**COUNTY OF DUNN
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NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **EXECUTIVE COMMITTEE** of the Dunn County Board of Supervisors will be held on **Wednesday, July 24, 2024, at 4:00 pm in Room 54 of the Dunn County Government Center**, 3001 US Highway 12 East in Menomonie, Wisconsin. The building entrance for public meetings is on the lower level of the Government Center.

A video recording of the meeting will be available for subsequent viewing on the Dunn County YouTube channel at the following link: <https://www.youtube.com/@dunncounty1854>

Persons wishing to provide public comment may do so at the meeting or may submit written comments by sending an email beforehand to publiccomment@co.dunn.wi.us.

Items of business to be discussed or acted upon at this meeting are listed below:

AGENDA-EXECUTIVE COMMITTEE

1. Call to Order
2. Call of the Roll
3. Approval of Minutes for June 12, 2024, Meeting
4. Public Comments
5. County Manager Report:
 - A. Draft County Board Agenda for July 31st
 - B. Update on Elk Creek Solar
 - C. ERP Update
 - D. 2025 Budget Prep Update
 - E. Results of 2025 Budget Consideration Discussions at Standing Committees
6. Items Placed at the Request of the Chairperson: Discussion on Public Comment
7. Reports, Resolutions and Ordinances to the County Board from the Executive Committee:
 - A. 2024 Budget Adjustment – DHS, Veterans, HR
8. Review of Reports, Resolutions, and Ordinances coming to the County Board from the Standing Committees: None
9. Reports from Standing Committees: Committee on Administration, Judiciary & Law, Health and Human Services, Facilities, Neighbors of Dunn County (NDC), Transit & Highway, Community Resources and Tourism (CRT), Planning, Resources & Development (PR&D)
10. Next Meeting Date: August 14, 2024
11. Adjournment

Kelly McCullough, Chairperson

Signed: _____

Kristin Korpela
County Manager

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Minutes
Dunn County Board of Supervisors
Executive Committee
Wednesday, June 13, 2024

The Executive Committee of the Dunn County Board met at 3:30 p.m. on Wednesday, May 8, 2024 in the Dunn County Government Center and via video conference.

1. Call to Order: Chairperson McCullough called the meeting to order.
2. Call of the Roll: Supervisors present included McCullough, Bauer, Morehouse, Kneer, Calabrese, Vogl, Quinn, Prochnow, Stene and Hedlund.
3. Approval of Minutes from May 8, 2024 Meeting: Motion by Morehouse and second by Vogl to approve the May meeting minutes. Motion carried by voice vote.
4. County Manager Report: County Manager Kris Korpela reviewed the May county board draft agenda, updated the committee on ERP planning and facilitated a budget consideration discussion and exercise.
5. Reports, Resolutions and Ordinances to the County board from the Executive Committee:
 - A. Resolution Authorizing G.O. Note Parameters: Motion by Morehouse and second by Hedlund to approve a bond parameter resolution. Motion carried by voice vote.
 - B. Resolution Approving 2025-2029 Capital Improvement Plan: Motion by Morehouse and second by Bauer to remove \$300,000 from the CIP for a 2025 storage building construction for the Sheriff's Dept and approve the 2025-2029 CIP. Motion carried by voice vote.
 - C. 2024 Budget Adjustment for Highway, ENS & Health Department: Motion by Bauer and second by Prochnow to approve the 2024 budget adjustment as presented. Motion carried by voice vote.
 - D. Resolution Approving Opioid Settlement: Motion by Morehouse and second by Calabrese to approve the next round of opioid settlement. Motion carried by voice vote.
6. Review of Reports, Resolutions, and Ordinances coming to the County Board from the Standing Committees:
 - A. Committee on Administration
 1. Resolution for One-time Vacation Pay-Down for E911
 2. Resolution Amending the Inventory of Job Classification for IT Division Restructure
 3. Resolution Establishing a Policy on Policies
 - B. Highway Committee: 2024 Budget Adjustment for Highway WisDOT LFA Projects
 - C. Planning, Resources & Development:
 1. Ordinance Rezone: GA to R2 – Jason and Lisa Pelnar
 2. Ordinance Rezone: IA to GA – Cary and Nicole Holerud
 3. Ordinance Amendment: Chapter 13 of the Comprehensive Zoning Ordinance
 4. Resolution Adopting Memorandum of Understanding for Chippewa Trail Acquisition
 5. 2024 Budget Adjustment: Land and Water Conservation
 7. Reports of Standing Committees: Committee chairs provided committee meeting updates.
 8. Adjournment: There being no further business, the Chairperson declared the meeting adjourned.

Kelly McCullough, Chairperson

Signed:

Kristin Korpela, County Manager



**COUNTY OF DUNN
MENOMONIE, WISCONSIN
NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **DUNN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, July 31, 2024 at 5:00 p.m.** in **Room 54** of the **Dunn County Government Center**, 3001 US Highway 12 East in Menomonie, Wisconsin. The building entrance for public meetings is on the lower level of the Government Center and will be open 30 minutes ahead of the meeting start time.

This is a new board member orientation which will include tours of the Facilities Department, Transit Department and Highway Departments. No business will be discussed or action taken. If a quorum of the Dunn County Board of Supervisors attend this gathering, it would constitute a meeting of the County Board pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993), and must be noticed as such.

Kelly McCullough, Chairperson

By: Kristin Korpela
County Manager

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**COUNTY OF DUNN
MENOMONIE, WISCONSIN
NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **DUNN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, July 31, 2024 at 7:00 p.m.** in **Room 54** of the **Dunn County Government Center**, 3001 US Highway 12 East in Menomonie, Wisconsin. The building entrance for public meetings is on the lower level of the Government Center and will be open 30 minutes ahead of the meeting start time.

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Persons wishing to provide public comment may do so at the meeting or may submit written comments by sending an email beforehand to publiccomment@co.dunn.wi.us

Items of business to be discussed or acted upon at this meeting are listed below:

AGENDA - COUNTY BOARD - Draft

1. Call to Order
2. Pledge of Allegiance
3. Call of the roll
4. Approval of the Minutes from June 19, 2024 Meeting
5. Presentations of Petitions, Memorials, and Other Communications
6. Public Comment
7. Appointments
8. Report of County Manager
 - A. 2023 Audit Report – KerberRose
 - B. West Central Regional Planning Annual Report
 - A. Purchase Orders Over \$40,000
 - B. Result of 2025 Budget Consideration Discussions
 - C. Elk Creek Solar Update
9. Reports of Departments: Dept of Human Services
10. Consideration of Reports, Resolutions, and Ordinances to the County Board from the Executive Committee: 2024 Budget Adjustments: DHS, Veterans, HR
11. Consideration of Reports, Resolutions and Ordinances coming to the County Board from the Standing Committees:
 - A. Planning, Resources & Development: Comprehensive Zoning Ordinance Amendment – Accessory Dwelling Units (Second Reading)
12. Announcements: County Board 2025 Budget Workshop 5:30 pm on August 29, 2024
13. Adjournment

Kelly McCullough, Chairperson

By: Kristin Korpela
County Manager

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**COUNTY OF DUNN, WISCONSIN
RESOLUTION NO. _____
2024 BUDGET ADJUSTMENTS**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2024 is amended by the following amounts to the line item account numbers shown:

<i>Human Services</i>			<i>Expense</i>	<i>Revenue</i>
Behavioral Health				
3120020010	539075	Misc Donations-Expense	\$50,000	
3120020010	485000	Misc-Donations & Contributions		\$50,000
Birth to Three				
3120070900	534330	Operating Supplies	\$500	
3120070900	437000	Local-Grants		\$500
ADRC				
3120050900	511000	Salaries & Wages	\$521	
3120050900	435000	State Grants G312000042.2324		\$521
3120050900	525025	Respite	\$2,990	
3120050900	435000	State Grants G312000116.2224		\$2,990
Family & Children				
3120030900	526040	Kinship	\$47,250	
3120030900	435000	State Grants G312000011.2424		\$47,250
3120030900	511005	Attendance Hours	\$4,725	
3120030900	435000	State Grants G312000012.2424		\$4,725
3120030900	525025	Respite	\$22,043	
3120030900	435000	State Grants G312000126.2424		\$22,043
3120030900	534330	Operating Supplies	\$5,378	
3120030900	435000	State Grants G312000094.2424		\$5,378
<i>Veteran Services Office</i>			<i>Expense</i>	<i>Revenue</i>
1520010020	539075	Donations-Expense	\$2,850.60	
1520010020	485010	MISC-Donations-Cash		\$2,850.60
1520010900	511000	Salaries & Wages	\$2,750.00	
1520010900	435000	State Grants G152000003.2424		\$2,750.00
Health Insurance			Expense	Revenue
1910010010 – 551090 – Wellness Initiatives			\$1,000	
1910010010				\$1,000

BE IT FURTHER RESOLVED that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated the 31st day of July 2024, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE
COMMITTEE:

Adopted on:

ATTEST:

Kelly McCullough, Chair

Approved as to Form and Execution:

Andrew Mercil, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of the Dept of Human Services portion of this resolution increases the 2024 adopted budget by a net amount of \$83,907. Adoption of the Veteran Services portion of this budget adjustment increases the 2024 adopted budget by a net amount of \$5600.60. Adoption of the HR portion of this budget adjustment increases the 2024 adopted budget by a net amount of \$1000. Adoption of this resolution has no impact upon the current year tax levy.

Background Information:

The Executive Committee has considered the justifications for the proposed 2024 budget adjustments and recommends that the Board adopt the adjustments as being in the best interest of the County.

The following information was provided by departments requesting action in support of this resolution.

Human Services

The Human Services Department received positive adjustments to grants since the 2024 budget was passed. With these adjustments, Human Services may have more resources available to allocate towards supporting and serving the community.

Dept of Administration

Each year, the County plans and hosts an employee appreciation picnic which serves as a social gathering for employees and their family members to come together and celebrate the hard work that is accomplished by the esteemed employees of Dunn County. The 2024 event will be

supported by donated funds that were provided by a previous health benefits vendor and exist within the wellness initiatives account. In addition to the existing donated funds, our current Benefits Consultant, The Insurance Center, has agreed to donate \$1,000 towards this event as it in the interest of employee engagement and wellness. This donation is requested to be placed into the employee wellness initiatives fund to allow use in funding the employee picnic event which will take place on August 1, 2024.

Veteran Services

The department is requesting a budget adjustment to the 2024 WDVA CVSO Grant from \$11,000 to \$13,750 due to an increase in allowed grant amount that was approved at the state level after the 2024 adopted budget. The department is requesting a budget adjustment to the 2024 Veterans Relief Fund due to a reimbursement of expenses from donations to the VFW 1039 for the April Veteran Outreach Event. The adjustment from \$20,506 to \$23,356.60 due to a reimbursement of \$2,850.60 for expenses incurred for the Veteran Outreach Event.